



Box 70
Marengo, Saskatchewan
S0L 2K0
(306) 968-2922
(306) 912-8922 fax
rm292.rm322@sasktel.net

DEVELOPMENT PERMIT APPLICATION

DEVELOPMENT PERMIT APPLICATION REQUIREMENTS

Every Development Permit application shall include:

1. Application Form
A completed application form.
2. Application Fee
An application fee of \$100.00 must accompany all completed applications
3. Site Plan
Two copies of a proposed development site plan showing, with labels, the following existing and proposed information (as the case may be):
 - a) a scale and north arrow;
 - b) a legal description of the site;
 - c) mailing address of owner or owner's representative;
 - d) site lines;
 - e) Bylaw site line setbacks;
 - f) front, rear, and side yard requirements;
 - g) site topography and special site conditions (which may require a contour map), including ponds, streams, other drainage runs, culverts, ditches, and any other drainage features;
 - h) the location of any buildings, structures, easements, and dimensioned to the site lines;
 - i) the location and size of trees and other vegetation, especially natural vegetation, street trees, and mature growth;
 - j) retaining walls;
 - k) proposed on-site and off-site services;
 - l) landscaping and other physical site features;
 - m) a dimensioned layout of parking areas, entrances, and exits;
 - n) abutting roads and streets, including service roads and alleys;
 - o) an outline, to scale, of adjacent buildings on adjoining sites;
 - p) the use of adjacent buildings and any windows overlooking the new proposal;
 - q) fencing or other suitable screening;
 - r) garbage and outdoor storage areas;
 - s) other, as required by the Development Officer or Council to effectively administer this Bylaw.

9. Site Description

- a) A proposed plan of subdivision prepared by a Saskatchewan Land Surveyor or Professional Community Planner and signed by the registered site owner or appointed agent;
- b) A meters and bounds description prepared by the Information Services Corporation, which is accompanied by an accurate sketch;
- c) Photographic Information;
- d) Photographs showing the site in its existing state.

**Village of Marengo
Application for a Development Permit**

Applicant:

Name: _____
Address: _____ Postal Code: _____
Telephone Number: _____ Cell phone: _____

Registered Owner: as above, or:

Name: _____
Address: _____ Postal Code: _____
Telephone Number: _____ Cell phone: _____

Property: Legal Description

Section _____ Reg. Plan No. _____

Parcel Size:

Dimensions _____ Area _____

Existing Land Use:

Proposed Land Use/description of Proposed Development:

Proposed date of Commencement: _____

Proposed date of Completion: _____

Other Information:

FOR NEW CONSTRUCTION PROVIDE A DETAILED SITE PLAN, drawn to scale on a separate sheet showing, with labels, the following existing and proposed information:

- a scale and north arrow;
- a legal description of the site;
- mailing address of owner or owner's representative;
- site lines;
- Bylaw site line setbacks;
- front, rear, and side yard requirements;

**Village of Marengo
Notice of Decision for a Development Permit**

To: _____
(Applicant) (Address)

This is to advise you that your application development has been:

___ Approved.

___ Approved subject to conditions or Development Standards, as listed in the attached schedule

___ Refused for the following reason:

Notes:

- An application may be appealed given the appeal is based on the decision of the development permit request.
- By submitting this application you agree to allow entry onto your property for the purpose of inspecting the development.

Right of Appeal

Please be advised that under Section 58 of *The Planning and Development Act, 2007*, the developer has the right to appeal.

Your Appeal must be submitted in writing within 20 days of the date of this notice to:

**Secretary, Development Appeals Board
Saskatchewan Municipal Board
480 – 2151 Scarth Street
Regina, SK
S4P 2H8**

Date: _____
Development Officer

Note:

This Permit expires 12 months from the date of issue.

A Building Permit is also required for a building construction or demolition.