

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday December 29th, 2020 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop, called the meeting to order at 7:01 p.m. with the following council members in attendance:

Travis Clow
Trista Clow

The following staff members were in attendance:
Administrator Robin Busby

Agenda was reviewed by council to be used as a guideline for the meeting.

MINUTES

2020-178 **TRISTA CLOW** – That we amend resolution 2020-142 by changing “Class 1 Certified Wastewater Operator” “Certified Small Systems Wastewater Operator”

2020-179 **TRAVIS CLOW** – That the minutes from the council meeting held on November 24th, 2020 be approved as circulated.

CARRIED

BOARD REPORTS

2020-180 **TRISTA CLOW** – That the following board reports be filed:
Marengo Water Treatment Plant Report – November 2020

CARRIED

INCOME AND EXPENSE STATEMENT

2020-181 **TRAVIS CLOW** – That the statement of income and expense for November be approved as presented.

CARRIED

*Travis
RB*

CORRESPONDENCE

2020-182 TRISTA CLOW – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

07-Dec-2020 Free Chlorine 0.17 Total Chlorine 0.50 Turbidity 0.39 (Regular)

09-Dec-2020 Free Chlorine 1.35 Total Chlorine 1.72 Turbidity 0.57 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Ministry of Government Relations

Letter from Minister McMorris – Newly Elected and Re-elected Members of Council

Peter Julian, MP

Request regarding Bill C-213 The Canada Pharmacare Act

Saskatchewan in Motion

Saskatchewan Blue Cross Go Out & Play Challenge

Great Plains College

Thank you for your donation

CARRIED

FEDERATION OF CANADIAN MUNICIPALITIES 2021 – 2022 MEMBERSHIP

2020-183 TRAVIS CLOW – That we acknowledge receipt of the membership invoice from the Federation of Canadian Municipalities inviting the municipality to purchase an annual membership for 2021 and that we decline the request.

CARRIED

COUNCIL REMUNERATION

2020-184 TRISTA CLOW – That the following indemnity be paid to council members effective January 1st, 2021:

Mayor	\$90.00 per meeting
Council members	\$80.00 per meeting
Public Works Supervision	\$20.00/hour
Mileage	\$0.65 per km

CARRIED

7:37 p.m. – Robin Busby left the meeting room while the council discussed the joint administration report.

7:43p.m. – Robin Busby returned to the meeting room.

Tim B

JOINT ADMINISTRATION REPORT

2020-185 TRAVIS CLOW – That we acknowledge receipt of the Joint Administration Report presented by Administrator Robin Busby and accept all of the recommendations provided in the report with the exception of the Administrator salary increase and that we accept all of the items in the proposed amendment report from the Rural Municipality of Milton No. 292.

CARRIED

MAINTENANCE EMPLOYEE

2020-186 TRISTA CLOW – That we hire Klass Neufeld at a rate of \$18.50 per hour for the maintenance position effective November 8th, 2020.

CARRIED

INVOICE FOR FIRE SERVICES

2020-187 TRAVIS CLOW – That we pay the invoice received from the C.E.N. Fire Protection Association for fire services for Providence Grain Solution structure fire within the Village on October 8th and 9th, 2020 in the amount of \$4,823.75.

CARRIED

ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

2020-188 TRISTA CLOW – That after review of the uncollected taxes and receivables for the Village of Marengo, that we make no changes to the following accounts for the allowance of uncollectible accounts:

Account 1138	Account Balance \$0.00
Account 1382	Account Balance \$0.00
Account 1436	Account Balance \$0.00

CARRIED

TRANSFER TO WATER AND SEWER RESERVE ACCOUNT

2020-189 TRAVIS CLOW – That we transfer \$10,000.00 from the general operating account to the water and sewer reserve; and that we transfer the same amount from the municipality's general operating bank account to the municipality's reserve bank account.

CARRIED

TRANSFER TO EQUIPMENT RESERVE ACCOUNT

2020-190 TRISTA CLOW – That we transfer \$20,000.00 from the general operating account to the equipment reserve; and that we transfer the same amount from the municipality's general operating bank account to the municipality's reserve bank account.

CARRIED

Tim
RB

MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY

2020-191 TRAVIS CLOW – The Council of the Village of Marengo confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations

CARRIED

SASKATCHEWAN PUBLIC SAFETY AGENCY – FIRE DISPATCH SERVICE AGREEMENT

2020-192 TRISTA CLOW – That we acknowledge the receipt of the fire dispatch service agreement from the Saskatchewan Public Safety Agency and that we authorize the Administrator to sign the agreement.

CARRIED

ELECTRONIC MEETINGS AND AGENDA

2020-193 TRAVIS CLOW – That we purchase 3 iPads complete with keyboard covers at an approximate cost of \$2,100 and purchase 2TB of storage for approximately \$139.99 per year through Google Drive space to allow for the council to conduct meetings electronically.

CARRIED

PURCHASE OF ADMINISTRATOR COMPUTER

2020-194 TRISTA CLOW – That we acknowledge the purchase of a computer for the Administrator in the amount of \$1,990.66 plus taxes as approved through resolution 2019-004.

ACCOUNTS

2020-195 TRAVIS CLOW – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

*Tim
RB*

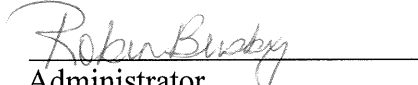
ADJOURN

2020-196

TRISTA CLOW – That this meeting now adjourn at 8:07 p.m.

CARRIED



Mayor

Administrator

Tuesday January 26th, 2020 at 7:00 p.m. – Next regular meeting of council

Report Date
29/12/2020 10:57 AM

Village of Marengo
List of Accounts for Approval
As of 29/12/2020
Batch: 2020-00057 to 2020-00059

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank 1 - Main Demand					
Computer Cheques:					
3489	30/11/2020	NEUFELD, Klass K. Payroll Nov2020	Wages, Nov 1-30, 2020	627.40	627.40
3490	07/12/2020	Loken, Cory November 2020	Contracted Relief WTP Operator	240.00	240.00
3491	07/12/2020	RM of Antelope Park No 322 Nov 2020	Share of Joint Admin Payroll	1,027.15	1,027.15
3492	22/12/2020	102053541 Saskatchewan Ltd. WTP 2020-11	Contracted WTP Operator	942.90	942.90
3493	22/12/2020	CEN Fire Protection Associatio Apr-20	Providence Elevator Fire call	4,823.75	4,823.75
3494	22/12/2020	Enviroway Detergent Man Inc CN007240 IN050683	Chemical Pail Deposit Refund WTP Chemicals + Shipping	94.50- 252.00	157.50
3495	22/12/2020	It Happens Septic Services 19446	Actizyme	1,065.60	1,065.60
3496	22/12/2020	Kindersley Co-op 303493	Cardlock Fuel Nov 2020	169.14	169.14
3497	22/12/2020	Loraas Environmental Services 0000325472	Waste&Recycling Services -Nov	934.19	934.19
3498	22/12/2020	Northbound Planning IN200605	Enforcement & Mileage	149.63	149.63
3499	22/12/2020	RM of Chesterfield No. 261 2020-00172	Pest Control Services	101.02	101.02
3500	22/12/2020	Saskatchewan Health Authority 3367964	Bi-weekly Sample	23.00	23.00
3501	22/12/2020	Village of Marengo PO Nov 30, 2020 366	Postage - Water Samples Loraas 2021 Calendar Mailout	8.56 12.77	21.33
3502	29/12/2020	Travis McKillop Mtg IND 2020-12	Mayor Indemnity	90.00	90.00
3503	29/12/2020	Travis Clow Mtg IND 2020-12	Councillor Indemnity	80.00	80.00
3504	29/12/2020	Trista Clow Mtg IND 2020-12	Councillor Indemnity	80.00	80.00
Total for Bank 1:					10,532.61

Tim B

Report Date
29/12/2020 10:57 AM

Village of Marengo
List of Accounts for Approval
As of 29/12/2020
Batch: 2020-00057 to 2020-00059

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Paid Electronically					
Computer Cheques:					
999001135	04/12/2020	Minister of Finance EPTRemit2020-11	EPT Remittance - Monthly	1,078.47	1,078.47
999001136	04/12/2020	Receiver General November 2020	Remittance - Source Deductions	286.87	286.87
999001137	14/12/2020	SaskPower Rink 20Jul2020 RinkCR20Jul2020 Rink 19Nov2020	Marengo Rink & Shack To offset credit duplication Marengo Rink & Shack	47.66- 47.66 32.38	32.38
999001138	14/12/2020	SaskPower Well 19Nov2020	Village Well	104.40	104.40
999001139	14/12/2020	SaskPower MPH 19Nov2020	Marengo Pump House	446.59	446.59
999001140	14/12/2020	SaskPower MSL 19Nov2020	Marengo Street Lights	511.74	511.74
Total for EFT:					2,460.45
Grand Total:					12,993.06

TM
RB

Village of Marengo - Agenda
Meeting of Council
Tuesday December 29th, 2020 at 5:30 p.m.

NO DELEGATIONS SCHEDULED

1. Call to Order
2. Agenda
3. Minutes
 - Amend resolution 2020-142
4. Reports
5. Administrator's Report – Revenue and Expenses for November 2020
6. Correspondence (see other side)
7. Federation of Canadian Municipalities – 2021-2022 Membership
8. Marengo Rink
9. Council Remuneration
10. Joint Administration Report
11. Acknowledge hiring of maintenance person
12. Invoice for Elevator Fire – CEN Fire Protection Association
13. Uncollectible invoices, if required
14. Transfer to reserves
15. Municipal Revenue Sharing Grant – Declaration of Eligibility
16. Saskatchewan Public Safety Agency – Fire Dispatch Services Agreement
17. Municipal Equipment Review
18. Electronic Meetings and Agendas
19. Purchase of Administrator Computer
20. Street Lights
21. Other
 -
 -
 -
22. Accounts
23. Adjourn

Village of Marengo Correspondence December 29th, 2020

SRC Analytical

- 07-Dec-2020 Free Chlorine 0.17 Total Chlorine 0.50 Turbidity 0.39 (Regular)
- 09-Dec-2020 Free Chlorine 1.35 Total Chlorine 1.72 Turbidity 0.57 (Regular)
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

- 03-Nov-2020 Quarterly Trihalomethanes 89.6 ug/L Sask guidelines <100 ug/L
- 12-Nov-2020 Quarterly Haloacetic acids 37 ug/L Sask guidelines<80 ug/L

Ministry of Government Relations

- Letter from Minister McMorris – Newly Elected and Re-elected Members of Council

Peter Julian, MP

- Request regarding Bill C-213 The Canada Pharmacare Act

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