

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday July 14th, 2020 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop, called the meeting to order at 6:58 p.m. with the following council members in attendance:

Travis Clow
Trista Clow

The following staff members were in attendance:
Administrator Robin Busby

Agenda was reviewed by council to be used as a guideline for the meeting.

AMEND RESOLUTION 2020-049

2020-112 TRAVIS CLOW – That we amend resolution 2020-049 by removing “AND WEED INSPECTOR” from the resolution title.

CARRIED

AMEND RESOLUTION 2020-066

2020-113 TRISTA CLOW – That we amend resolution 2020-066 by changing “\$1,200.00” to “\$800.00”

CARRIED

MINUTES

2020-114 TRAVIS CLOW – That the minutes from the council meeting held on June 23rd, 2020 be approved as circulated.

CARRIED

7:04 p.m. to 7:09 p.m. - Brendan Hein attended the meeting to discuss the placement of a memorial for Murray Faubert.

BOARD REPORTS

2020-115 TRISTA CLOW – That the following board reports be filed:
Marengo Water Treatment Plant Report - June 2020

CARRIED

INCOME AND EXPENSE STATEMENT

2020-116 TRAVIS CLOW – That the statement of income and expense for June be approved as presented.

CARRIED

RD

CORRESPONDENCE

- 2020-117 TRISTA CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:
SRC Analytical
23-Jun-2020 Free Chlorine 1.15 Total Chlorine 1.58 Turbidity 0.28
30-Jun-2020 Free Chlorine 1.34 Total Chlorine 1.87 Turbidity 0.39
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)
- Wheatland Regional Library
COVID-19 Update
- City of Cold Lake
Criminal Code Amendment
- Kindersley District Music Festival
Thank you for your support

CARRIED

ALLEY ADJACENT TO LOT 23 BLOCK 1 PLAN G74

- 2020-118 TRISTA CLOW** – That we decline further discussion of a potential purchase of a portion of Lot 23 Block1 Plan G74 with the landowner and that we table further discussion of the alley adjacent to Lot 23 Block 1 Plan G74 until the September 2020 meeting of council.

CARRIED

ASSET MANAGEMENT PROPOSAL

The following proposals were received for the completion of an asset management plan for the Village of Marengo:

Ladder Up Consulting Ltd.	\$58,800.00
KGS Group	\$21,000.00
MPE Engineering Ltd.	\$38,047.00
Associated Engineering (Sask) Ltd.	\$26,300.00
Allnorth	\$27,358.00
Pillar Systems Inc.	\$29,620.00
Catterall & Wright	\$26,250.00

- 2020-119 TRAVIS CLOW** – That after review and deliberation of the proposals we accept the proposal submitted by Pillar Systems Inc. for the completion of the asset management plan for the municipality at a cost of \$29,620.00.

CARRIED

KB
TM

FEDERATION OF CANADIAN MUNICIPALITIES - MUNICIPAL ASSET MANAGEMENT PROGRAM

2020-120 TRISTA CLOW – That we engage Pillar Systems Inc. to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for Asset Management to conduct the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance the municipality’s asset management program;
 Asset Management Analysis
 Asset Management Database
 Reporting and Documentation
 and further that the municipality commits \$2,962.00 towards the cost of the initiative, which includes 10 percent of the cost for Pillar Systems (\$29,620.00) to complete the project.

CARRIED

MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM

2020-121 TRAVIS CLOW – That we instruct the Administrator to complete the application for the Municipal Economic Enhancement Program (MEEP) for the following projects:

<u>Project Name</u>	<u>Project Description</u>	<u>Project Cost</u>	<u>MEEP Funding to Project</u>
Asset Management Plan	Completion of Asset Management Plan for all asset classes	\$29,620.00	\$9,630.00

CARRIED

BYLAW 2020-06 – GENERAL ELECTION BYLAW

2020-122 TRISTA CLOW – That Bylaw 2020-06, a bylaw to decide matters pursuant to *The Local Government Election Act, 2015* be given first reading.

CARRIED

2020-123 TRAVIS CLOW – That Bylaw 2020-06 be given second reading.

CARRIED

2020-124 TRISTA CLOW – That the third reading of Bylaw 2020-06 be permitted at this meeting.

**CARRIED
 UNANIMOUSLY**

2020-125 TRAVIS CLOW – That Bylaw 2020-06, a bylaw to decide matters pursuant to *The Local Government Election Act, 2015* be given third reading and be adopted.

CARRIED

RB
 TN

TAX ENFORCEMENT LIST

2020-126 **TRISTA CLOW** – That we acknowledge the presentation of the list of land in arrears to the head of the council and that we advertise the Tax Enforcement List in the Your West Central Voice paper deleting from the ad any properties that owe less than ½ of one year’s levy.

CARRIED

FRONT CLERK POSITION - PAYMENT OF WAGES DURING THE COVID-19 PANDEMIC

2020-127 **TRAVIS CLOW** – That we continue to agree to pay Lisa Ensor for a full 8 hour work day due to the COVID-19 pandemic and Ms. Ensor’s preference to not place her children in a day care setting at this time; Ms. Ensor to return home for a maximum of 1.5 hours per work day; this approval be reviewed at the September 2020 meeting of council.

CARRIED

SASKATCHEWAN LOTTERIES GRANT

2020-128 **TRISTA CLOW** – That the allocation for the 2020-2021 Saskatchewan Lotteries Grant be distributed as follows:
Westcliffe Composite School \$629.00

CARRIED

PRAIRIE WINDS EMERGENCY PLANNING DISTRICT COMMITTEE

2020-129 **TRAVIS CLOW** – That we appoint Travis McKillop to the Prairie Winds Emergency Planning District Committee.

CARRIED

ACCOUNTS

2020-130 **TRISTA CLOW** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

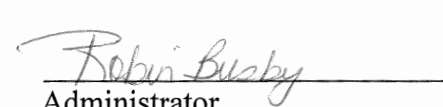
ADJOURN

2020-131 **TRAVIS CLOW** – That this meeting now adjourn at 8:00 p.m.

CARRIED



Mayor



Administrator

Report Date
16/07/2020 12:01 PM

Village of Marengo
List of Accounts for Approval
As of 16/07/2020
Batch: 2020-00033 to 2020-00035

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank 1 - Main Demand					
Computer Cheques:					
3394	30/06/2020	Enviroway Detergent Man Inc IN045960	WTP Chemicals + Shipping	183.75	183.75
3395	30/06/2020	Pitre, M. Bailey PP06 June 2020	Payroll - June 2020	682.18	682.18
3396	30/06/2020	RM of Antelope Park No 322 2020-00025 June	Share of Joint Admin Payroll	1,343.24	1,343.24
3397	14/07/2020	102053541 Saskatchewan Ltd. WTP 2020-06	Contracted WTP Operator	1,408.05	1,408.05
3398	14/07/2020	Great Plains College 179-208	2020-21 Scholarship Donation	200.00	200.00
3399	14/07/2020	John Deere Financial Inc. 2476192 2476196	Battery Trimmer Kit Lithium Battery for Trimmer	299.65 138.70	438.35
3400	14/07/2020	Kindersley Co-op #7321 9Jun2020 293323	Paint Supplies for Office Door Cardlock Fuel June 2020	42.47 96.96	139.43
3401	14/07/2020	Loken, Cory June 2020	Contracted Relief WTP Operator	180.00	180.00
3402	14/07/2020	Loraas Environmental Services 0000287377	Waste&Recycling Services -June	934.19	934.19
3403	14/07/2020	Saskatchewan Health Authority 3354860 3355503	Bi-weekly Sample (Redo) Bi-weekly Sample	23.00 23.00	46.00
3404	14/07/2020	Travis Clow Mtg IND 2020-07	Councillor Indemnity	80.00	80.00
3405	14/07/2020	Travis McKillop Mtg IND 2020-07	Mayor Indemnity	90.00	90.00
3406	14/07/2020	Trista Clow Mtg IND 2020-07	Councillor Indemnity	80.00	80.00
3407	14/07/2020	Village of Marengo PO June 29, 2020 341 July 13, 2020	Postage - Water Sample Postage - Registered Letter Postage - Water Sample	8.04 40.95 8.04	57.03
3408	14/07/2020	Wheatland Regional Library 4181	Library Levy -Second Half 2020	257.28	257.28
				Total for Bank 1:	6,119.50

RB
TM

Report Date
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Bank Code: EFT - Paid Electronically

Computer Cheques:

999001107	09/07/2020	Minister of Finance EPTRemit2020-06	EPT Remittance - Monthly	133.83	133.83
999001108	09/07/2020	Receiver General June 2020	Remittance - Source Deductions	66.53	66.53
				Total for EFT:	200.36
				Grand Total:	6,319.86

RB
TM

Village of Marengo - Agenda
Meeting of Council
Tuesday July 14th, 2020 at 7:00 p.m.

7:05 p.m. - Brendan Hein

1. Call to Order
2. Agenda
3. Amend resolution 2020-066
4. Minutes
5. Reports
 - Marengo Water Treatment Plant Report - June 2020 (copy)
6. Administrator's Report - Revenue and Expenses for June 2020 (copy)
7. Correspondence (see other side)2020-07-14 Maren
8. Gravel spread in Village
9. Lot 23 Block 1 Plan G74 - alley encroaching on lot
10. STLE 1 Mar CN - weed cleanup
11. Asset Management Proposals
12. Federation of Canadian Municipalities - Municipal Asset Management Program
13. Municipal Economic Enhancement Program (MEEP) - Application
14. Bylaw 2020-06 - General Election Bylaw
15. Tax Enforcement List
16. Front clerk hours - COVID-19
17. Saskatchewan Lotteries - Community Grant Funds
18. Prairie Winds Emergency Planning District Committee
19. Other
 -
 -
20. Accounts
21. Adjourn

Village of Marengo Correspondence July 14th, 2020

SRC Analytical

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Wheatland Regional Library

- COVID-19 Update

City of Cold Lake

- Criminal Code Amendment

Kindersley District Music Festival

- Thank you for your support