

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday March 24th, 2020 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop, attending the meeting via conference call, called the meeting to order at 7:00 p.m. with the following council members in attendance:

Travis Clow – via conference call

Trista Clow – via conference call

The following staff members were in attendance:

Administrator Robin Busby – at the Marengo municipal office

Agenda was reviewed by council and used as a guideline for the meeting.

MINUTES

2020-039 **TRISTA CLOW** – That we amend resolution 2019-162 by changing “2019 Audited” to “2018 Audited”.

CARRIED

2020-040 **TRISTA CLOW** – That the minutes from the council meeting held on February 25th, 2020 be approved as circulated.

CARRIED

BOARD REPORTS

2020-041 **TRISTA CLOW** – That the following board reports be filed:
Marengo Water Treatment Plant Report - February 2020
West Central Municipal Government Committee meeting minutes –
January 23rd, 2020
Prairie West Planning District – March 31st, 2020 – meeting postponed

CARRIED

INCOME AND EXPENSE STATEMENT

2020-042 **TRAVIS CLOW** – That the statement of income and expense for February be approved as presented.

CARRIED

TM
RB

2020 POTENTIAL EDUCATION PROPERTY TAX MILL RATES

2020-043 **TRISTA CLOW** – That we acknowledge the 2020 potential school mill rates as received by the Minister of Government Relations:

Agricultural	1.43 mills
Residential	4.12 mills
Commercial/Industrial	6.27 mills
Resource (oil and gas, mines and pipelines)	9.68 mills

CARRIED

CORRESPONDENCE

2020-044 **TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical
24-Feb-2020 Free Chlorine 1.54 Total Chlorine 2.20 Turbidity 0.45
11-Mar-2020 Free Chlorine 1.20 Total Chlorine 1.81 Turbidity 0.55
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Ministry of Government Relations
March 2020 Municipalities Today (copy)
Payment of Federal Gas Tax Funds
2020 Potential Education Property Tax Rates

Saskatchewan Assessment Management Agency (SAMA)
2020 Annual Meeting and Administrator Training Session postponed

Jamac Publishing Ltd.
Publication Stoppage – West Central Crossroads, Kindersley Clarion, Eston-Elrose Press Review

CARRIED

PURCHASE OF SKID STEER

2020-045 **TRISTA CLOW** – That we table the discussion of the purchase of a skid steer until the April meeting of council.

CARRIED

SUMMER POSITION

2020-046 **TRAVIS CLOW** – That we advertise for a summer position for the Village of Marengo for the 2020 season.

CARRIED

SEPTIC TANK CLEANOUTS

2020-047 **TRISTA CLOW** – That we contract Unity Septic Service to perform the septic tank pump outs in the municipality in 2020.

CARRIED

Tm
RB

INFRASTRUCTURE INVESTMENT PLAN (IIP – GAS TAX FUND)

2020-048 TRAVIS CLOW – That we submit an Infrastructure Investment Plan for the 2019-20 to 2023-24 Gas Tax funding to help the purchase and install of an inline turbidity meter at the Marengo Water Treatment Plant.
CARRIED

PEST CONTROL OFFICER AND WEED INSPECTOR *DBM*

2020-049 TRISTA CLOW – That we appoint Gordon Roesch as the municipality's Pest Control Officer and that we agree to pay the R.M. of Chesterfield No. 261 \$24.56 per hour for services and \$0.64/km for mileage.
CARRIED

FRONT CLERK POSITION – PAYMENT OF WAGES DURING THE COVID-19 PANDEMIC

2020-050 TRISTA CLOW – That we agree to pay Lisa Ensor's wages for a full work day while she works 4 hours per day until the restrictions regarding social distancing due to the COVID-19 pandemic are lifted or until Lisa can access and be approved for a federal or provincial benefit that will subsidize the hours that she is required to be at home.
CARRIED

RINK REPAIRS

2020-051 TRAVIS CLOW – That we pay Trista Clow \$274.60 for the rink repairs not covered by the Rural Municipality of Milton No. 292 Community Grant program and that the funds be transferred from the recreation reserve to the general operating account; and that we transfer the same amount from the municipality's reserve bank account to the municipality's general operating bank account.
CARRIED

2020 ASSESSMENT ROLL ADVERTISING

2020-052 TRISTA CLOW – That we publish the 2020 Assessment Roll on the municipality's Facebook page, posting notices in Marengo, at the municipal office and by including a mailout in all postal boxes in Marengo per section 217 of *The Municipalities Act*.
CARRIED

CHANGES TO COMMERCIAL INSURANCE POLICY

2020-053 TRISTA CLOW – That we make the following changes to our SGI policy Z85002790-3:
Increase insurance on wellhouse located at SW 17-29-27W3 from \$3,500.00 to \$5,000.00
CARRIED

*TM
IB*

TAX PAYMENT AGREEMENT POLICY

2020-054 TRAVIS CLOW – That the tax payment agreement policy, attached hereto and forming part of these minutes be approved effective March 24th, 2020.

CARRIED

TRANSFER TO RECREATION RESERVE ACCOUNT

2020-055 TRISTA CLOW – That we transfer \$1,431.00 from the general operating account to the recreation reserve; and that we transfer the same amount from the municipality's general operating bank account to the municipality's reserve bank account; money received as a donation from the Marengo Merchants from the 3 of 3 tournament in February and is to be placed towards the operation of the Marengo rink.

CARRIED
RB/m

ACCOUNTS

2020-056 TRAVIS CLOW – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

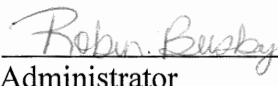
ADJOURN

2020-057 TRISTA CLOW – That this meeting now adjourn at 7:47 p.m.

CARRIED



Mayor



Administrator

Tuesday April 28th, 2020 at 7:00 p.m. – Next regular meeting of council

RB



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Marengo, Saskatchewan
S0L 2K0
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(306) 912-8922 fax
rm292.rm322@sasktel.net

TAX PAYMENT AGREEMENT POLICY

1. At any time after a tax lien is registered on a title, the registered owner or other assessed person may enter into a payment arrangement by signing a letter of agreement.
2. Payment arrangement terms may not exceed 3 years and must specify the monthly payment amount. Calculations of the monthly payment amount shall include estimated penalties and annual levies over the entire term.
3. If a single monthly payment is missed or is more than 30 days past due, the arrangement becomes null and void. Administration shall resume tax enforcement proceedings and council shall pass a resolution authorizing proceedings for title, as may be required.

RB
TM

Report Date
24/03/2020 2:55 PM

Village of Marengo
List of Accounts for Approval
As of 24/03/2020
Batch: 2020-00014

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank 1 - Main Demand					
Computer Cheques:					
3327	16/03/2020	102053541 Saskatchewan Ltd. WTP 2020-02	Contracted WTP Operator	604.80	604.80
3328	16/03/2020	Loken, Cory Feb 2020	Contracted Relief WTP Operator	450.00	450.00
3329	16/03/2020	RM of Antelope Park No 322 2020-00006	Share of Joint Admin Payroll	1,304.42	1,304.42
3330	16/03/2020	Kindersley Co-op 7595 05Feb2020 285221	Door Handle on Garden Shed Cardlock Fuel February 2020	18.86 72.57	91.43
3331	16/03/2020	Loraas Environmental Services 0000252762	Waste & Recycling Services	962.40	962.40
3332	24/03/2020	Northbound Planning IN200066	Enforcement & Mileage-Feb	304.88	304.88
3333	24/03/2020	Schmalzbauer Acres Ltd 1949	Steam Culvert @ Reichert's	315.00	315.00
3334	24/03/2020	SGI ComInsRenew2020	Commercial Insurance Renewal	10,127.24	10,127.24
3335	24/03/2020	Saskatchewan Health Authority 3346111 3347179	Bi-weekly Sample Bi-weekly Sample	23.00 23.00	46.00
3336	24/03/2020	STARS 2020 Donation	Donation per #2020-027	500.00	500.00
3337	24/03/2020	Village of Marengo PO 10 Mar 2020	Postage - Water Sample	8.71	8.71
3338	24/03/2020	Travis McKillop Mtg IND 2020-03	Mayor Indemnity	90.00	90.00
3339	24/03/2020	Travis Clow Mtg IND 2020-03	Councillor Indemnity	80.00	80.00
3340	24/03/2020	Trista Clow Mtg IND 2020-03	Councillor Indemnity	80.00	80.00
				Total for Bank 1:	14,964.88

RB
TW

Report Date
24/03/2020 2:55 PM

Village of Marengo
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Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Paid Electronically					
Computer Cheques:					
999001087	04/03/2020	Receiver General February 2020	Remittance - Source Deductions	28.76	28.76
999001088	16/03/2020	SaskPower Well 19Feb2020	Village Well	183.80	183.80
999001089	16/03/2020	SaskPower Rink 19Feb2020	Marengo Rink & Shack	368.89	368.89
999001090	16/03/2020	SaskPower MSL 19Feb2020	Marengo Street Lights	511.74	511.74
999001091	16/03/2020	SaskPower MPH 19Feb2020	Marengo Pump House	854.22	854.22
				Total for EFT:	1,947.41
				Grand Total:	16,912.29

KB
Tm

Village of Marengo - Agenda
Meeting of Council
Tuesday March 24th, 2020 at 7:00 p.m.

NO DELEGATIONS SCHEDULED

1. Call to Order
2. Agenda
3. Minutes
 - Amend resolution 2019-162
4. Reports
 - Marengo Water Treatment Plant Report - January 2020
 - West Central Municipal Government Committee meeting Minutes - January 23rd, 2020
 - Prairie West Planning District - March 31st, 2020 - Meeting postponed
5. Administrator's Report - Revenue and Expenses for February 2020
6. Correspondence (see other side)
7. Purchase of skid steer - item tabled from January 2020 meeting of council
8. Summer maintenance position
9. Septic tank cleanouts
10. Infrastructure Investment Plan - deadline of April 30th, 2020
11. Pest Control Officer and Weed Inspector appointment
12. Front Clerk - Payment of wages during COVID-19 pandemic
13. Reimbursement of the rink supplies
14. 2020 Assessment Roll advertisement
15. Village of Marengo website
16. Review of insurance policy
17. Tax Payment Agreement policy
18. Transfer donation to rink funds to reserve
19. Pump on water wagon and fuel
20. Street lights
21. Other
 - *June 2020 utility interest (addition after agenda deadline)*
 - *Sewer manhole east of municipal office*
22. Accounts
23. Adjourn

Village of Marengo Correspondence March 24th, 2020

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- Publication stoppage - West Central Crossroads, Kindersley Clarion, Eston-Elrose Press Review

West Central Municipal Government Committee

- Managing COVID-19 in the Workplace (copy)