

## VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday, November 26<sup>th</sup>, 2019 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 6:59 p.m. with the following council members in attendance:

Travis Clow  
Trista Clow

The following staff members were in attendance:

Administrator Robin Busby

### AGENDA

2019-155

**TRISTA CLOW** – That the agenda be approved with the following amendments:

Agenda Item - Semi parking within Village

**CARRIED  
UNANIMOUSLY**

### MINUTES

2019-156

**TRAVIS CLOW** – That the minutes from the council meeting held on October 22<sup>nd</sup>, 2019 be approved as amended.

**CARRIED**

### BOARD REPORTS

2019-157

**TRISTA CLOW** – That the following board reports be filed:

Marengo Water Treatment Plant Report - October 2019

Kindersley Library Board

Employee Report - October 2019

Prairie West Planning District - District Planning Commission Meeting

**CARRIED**

### INCOME AND EXPENSE STATEMENT

2019-158

**TRAVIS CLOW** – That the statement of income and expense for October be approved as presented.

**CARRIED**

### CORRESPONDENCE

2019-159

**TRISTA CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

23-Oct-2019 Free Chlorine 1.08 Total Chlorine 1.67 Turbidity 0.19

05-Nov-2019 Free Chlorine 2.20 Total Chlorine 2.20 Turbidity 0.39

19-Nov-2019 Free Chlorine 1.29 Total Chlorine 1.80 Turbidity 0.69

TM  
RB

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

05-Nov-2019 - Total Trihalomethane - 126 ug/L - result over guideline of 100

05-Nov-2019 - General Chemistry/Water Quality - all results within Sask guidelines

19-Nov-2019 Total haloacetic acids - 53 ug/L - result below guideline of 80

Ministry of Government Relations

November 2019 Municipalities Today

Municipal Revenue Sharing Eligibility Requirements

Ombudsman Saskatchewan

Municipal Mythbusters (copy)

Community Futures - Meridian Region

Meeting Report

**CARRIED**

**HOUSEHOLD GARBAGE COLLECTION AND RECYCLING RATES**

**2019-160** **TRAVIS CLOW** – That we approve the following household garbage and recycling rates effective January 1<sup>st</sup>, 2020:

Household garbage	\$13.50 per month per household
Recycling service	\$ 8.50 per month per household
Fuel surcharge	\$ 3.00 per month per household

**CARRIED**

**OUTSTANDING UTILITY ARREARS**

**2019-161** **TRISTA CLOW** – That we instruct the Administrator to issue the 30 day notice via registered mail that if the arrears have not been paid in full by January 7<sup>th</sup>, 2020 that the arrears on the following outstanding utility accounts will be added to the municipal tax roll as per section 369(1)(b) of *The Municipalities Act*:

<u>Account</u>	<u>Amount</u>	<u>Roll Number</u>
14	\$480.45	9 000

**CARRIED**

**MUNICIPAL REVENUE SHARING DECLARATION OF ELIGIBILITY**

**2019-162** **TRAVIS CLOW** – That we confirm that the following eligibility requirements for the Municipal Revenue Sharing grant have been met for the Village of Marengo and that we instruct the Administrator to file the eligibility declaration online by January 15, 2020:

*TM*  
2018 ~~2018~~ Audited Financial Statement filed with the Ministry of Government Relations;

2018 ~~2019~~ Waterworks Reporting submitted;

Education Property Tax (EPT) returns are filed up to the current date and EPT collections have been paid in full;

*TM*  
*RD*

Bylaw 2016-01 - Council Procedures Bylaw passed by council;  
Bylaw 2015-05 - Municipal Employee Code of Conduct passed by council;  
All Public Disclosure Statements and Annual Declarations have been completed  
by the council and filed with the Administrator.

**CARRIED**

**DATE OF NEXT MEETING**

**2019-163**      **TRISTA CLOW** – That the next regular meeting of council be changed from  
December 24<sup>th</sup>, 2019 to December 18<sup>th</sup>, 2019 commencing at 7:00 p.m.

**CARRIED**

**ACCOUNTS**

**2019-164**      **TRAVIS CLOW** – That the list of accounts, attached hereto and forming part  
of these minutes, be approved for payment.

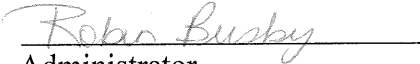
**CARRIED**

**ADJOURN**

**2019-165**      **TRISTA CLOW** – That this meeting now adjourn at 7:50 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

---

**Wednesday December 16<sup>th</sup>, 2019 at 7:00 p.m. – Next regular meeting of council**

Report Date  
26/11/2019 10:49 AM

Village of Marengo  
**List of Accounts for Approval**  
As of 26/11/2019  
Batch: 2019-00058 to 2019-00062

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank 1 - Main Demand</b>					
Computer Cheques:					
<b>3256</b>	<b>28/10/2019</b>	<b>Enviroway Detergent Man Inc</b>			
		CN006078	Chemical Pail Deposit Refund	21.00-	
		IN040808	WTP Chemicals	153.30	132.30
<b>3257</b>	<b>28/10/2019</b>	<b>Trista Clow</b>			
		Mtg IND 1910	Councillor Indemnity 2019-152	80.00	80.00
<b>3258</b>	<b>31/10/2019</b>	<b>RM of Antelope Park No 322</b>			
		2019-00039	Share of Joint Admin Payroll	1,263.26	
		2019-00037	Joint Admin Costs Jul-Sep 2019	224.42	
		2019-00041	Adjust share of expenses	174.51	1,662.19
<b>3259</b>	<b>31/10/2019</b>	<b>RM of Milton No 292</b>			
		JtEJul-Sept2019	Joint Admin Exp.- Jul-Sept2019	1,394.33	1,394.33
<b>3260</b>	<b>31/10/2019</b>	<b>Thomson, Rodney W.</b>			
		Oct 2019	Monthly Wages	563.85	563.85
<b>3261</b>	<b>31/10/2019</b>	<b>Waste Management Corporation</b>			
		0860457-0646-1	Garbage Bins for Nov 2019	2,833.61	2,833.61
<b>3262</b>	<b>08/11/2019</b>	<b>102023541 Saskatchewan Ltd.</b>			
		Oct 2019 WTP	Contracted WTP Operator	1,316.70	1,316.70
<b>3263</b>	<b>08/11/2019</b>	<b>Information Services Corp.</b>			
		Stmt31Oct2019	Titles and Register Tax Liens	198.00	198.00
<b>3264</b>	<b>08/11/2019</b>	<b>Kindersley Co-op</b>			
		274658	Cardlock Fuel Oct 2019	129.68	129.68
<b>3265</b>	<b>26/11/2019</b>	<b>Saskatchewan Health Authority</b>			
		3337564	Bi-weekly Sample	23.00	
		3338419	Bi-weekly Sample	23.00	
		1118625	Marengo THM Sample	80.75	
		1118616	Gen Chemistry Water Sample	104.00	
		3339379	Bi-weekly Sample	23.00	253.75
<b>3266</b>	<b>26/11/2019</b>	<b>Tarnes Electric Ltd.</b>			
		IN00063918	WTP Pump Repairs	728.35	728.35
<b>3267</b>	<b>26/11/2019</b>	<b>Thomson, Rodney W.</b>			
		735168	Reimburse Rink Door Repair	38.81	38.81
<b>3268</b>	<b>26/11/2019</b>	<b>Village of Marengo PO</b>			
		22 Oct 2019	Postage - Water Sample	8.18	
		4 Nov 2019	Postage - Water Sample	10.30	
		5 Nov 2019	Postage - Water Sample	8.26	
		18 Nov 2019	Postage - Water Sample	8.67	35.41
<b>3269</b>	<b>26/11/2019</b>	<b>Travis McKillop</b>			
		Mtg IND 1911	Mayor Indemnity	90.00	90.00
<b>3270</b>	<b>26/11/2019</b>	<b>Travis Clow</b>			
		Mtg IND 1911	Councillor Indemnity	80.00	80.00
<b>3271</b>	<b>26/11/2019</b>	<b>Trista Clow</b>			
		Mtg IND 1911	Councillor Indemnity	80.00	80.00

TM  
RB

Report Date  
26/11/2019 10:49 AM

Village of Marengo  
**List of Accounts for Approval**  
As of 26/11/2019  
Batch: 2019-00058 to 2019-00062

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for Bank 1:	9,616.98
<b>Bank Code: EFT - Paid Electronically</b>					
Computer Cheques:					
999001064	05/11/2019	<b>Minister of Finance</b> Oct 2019	EPT Remittance - Monthly	579.20	579.20
999001065	08/11/2019	<b>Receiver General</b> October 2019	Remittance - Source Deductions	251.70	251.70
999001066	14/11/2019	<b>SaskPower</b> Rink 18Oct2019	Marengo Rink & Shack	101.12	101.12
999001067	14/11/2019	<b>SaskPower</b> Well 18Oct2019	Village Well	137.88	137.88
999001068	14/11/2019	<b>SaskPower</b> MPH 18Oct2019	Marengo Pump House	329.49	329.49
999001069	14/11/2019	<b>SaskPower</b> MSL 18Oct2019	Marengo Street Lights	507.72	507.72
				Total for EFT:	1,907.11
				Grand Total:	11,524.09

Tm  
RB

**Village of Marengo - Agenda**  
**Meeting of Council**  
**Tuesday November 26<sup>th</sup>, 2019 at 7:00 p.m.**

---

**NO DELEGATIONS SCHEDULED**

---

**PUBLIC DISCLOSURE ANNUAL DECLARATION**

1. Call to Order
2. Agenda
3. Minutes
4. Reports
  - Marengo Water Treatment Plant Report - October 2019
  - Kindersley Library Board
  - Employee Report - October 2019
  - Prairie West Planning District - District Planning Commission Meeting - November 25th, 2019
5. Administrator's Report - Revenue and Expenses for October 2019
6. Correspondence (see other side)
7. Curbside garbage collection - user rates
8. Transfer outstanding utility arrears to tax roll
  - Account 1
  - Account 14
9. Disruption of utility service - Account 21
10. Village maintenance position
11. Municipal Revenue Sharing Grant - Declaration of Eligibility
12. Loraas Open House - December 5<sup>th</sup>, 2019 - 6:00 p.m. - Marengo Legion Hut
13. Date of next meeting - December 16<sup>th</sup> or 18th, 2019
14. Joint Administration meeting - tentative date - December 19<sup>th</sup>, 2019 at 4:00 p.m.
15. Other
  - *Semi parking within Village (addition after agenda deadline)*
16. Accounts
17. Adjourn

## Village of Marengo Correspondence November 26<sup>th</sup>, 2019

### SRC Analytical

- 23-Oct-2019 Free Chlorine 1.08 Total Chlorine 1.67 Turbidity 0.19
- 05-Nov-2019 Free Chlorine 2.20 Total Chlorine 2.20 Turbidity 0.39
- 19-Nov-2019 Free Chlorine 1.29 Total Chlorine 1.80 Turbidity 0.69  
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)
  
- 05-Nov-2019 - Total Trihalomethane - 126 ug/L - result over guideline of 100
- 05-Nov-2019 - General Chemistry/Water Quality - all results within Sask guidelines
- 19-Nov-2019 Total haloacetic acids - 53 ug/L - result below guideline of 80

### Ministry of Government Relations

- November 2019 Municipalities Today (copy)
- Municipal Revenue Sharing Eligibility Requirements

### Ombudsman Saskatchewan

- Municipal Mythbusters (copy)

### Community Futures - Meridian Region

- Meeting Report