

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Thursday October 8th, 2020 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop, called the meeting to order at 6:55 p.m. with the following council members in attendance:

Travis Clow
Trista Clow

The following staff members were in attendance:
Administrator Robin Busby

AGENDA

2020-132

TRISTA CLOW – That the agenda be used as a guideline for this meeting and that we approve the following additions to the agenda:

Sale of sign post
Village Maintenance Employee
Water Meters

CARRIED

MINUTES

2020-133

TRAVIS CLOW – That the minutes from the council meeting held on July 14th, 2020 be approved as circulated.

CARRIED

BOARD REPORTS

2020-134

TRISTA CLOW – That the following board reports be filed:

Marengo Water Treatment Plant Report - July 2020
Marengo Water Treatment Plant Report - August 2020
Marengo Water Treatment Plant Report - September 2020
Employee Report - September 2020
Prairie West District Planning Commission - July 29th, 2020

CARRIED

INCOME AND EXPENSE STATEMENT - JULY 2020

2020-135

TRAVIS CLOW – That the statement of income and expense for July be approved as presented.

CARRIED

INCOME AND EXPENSE STATEMENT - AUGUST 2020

2020-136

TRISTA CLOW – That the statement of income and expense for August be approved as presented.

CARRIED

TM
PB

INCOME AND EXPENSE STATEMENT - SEPTEMBER 2020

2020-137 TRAVIS CLOW – That the statement of income and expense for September be approved as presented.

CARRIED

CORRESPONDENCE

2020-138 TRISTA CLOW – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

14-Jul-2020 Free Chlorine 1.11 Total Chlorine 1.60 Turbidity 0.35 (Regular)
28-Jul-2020 Free Chlorine 1.31 Total Chlorine 1.79 Turbidity 0.34 (Regular)
11-Aug-2020 Free Chlorine 1.06 Total Chlorine 1.62 Turbidity 0.55 (Regular)
25-Aug-2020 Free Chlorine 1.27 Total Chlorine 1.98 Turbidity 0.57 (Regular)
09-Sep-2020 Free Chlorine 0.50 Total Chlorine 2.09 Turbidity 0.35 (Regular)
23-Sep-2020 Free Chlorine 1.00 Total Chlorine 1.69 Turbidity 0.36 (Regular)
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Ministry of Government Relations

July 2020 Municipalities Today
August 2020 Municipalities Today
September 2020 Municipalities Today
Gas Tax Fund - Accelerated Payment in August 2020
Investing in Canada Infrastructure Program - 2nd Intake Open

Saskatchewan Assessment Management Agency

2019 Annual Report
2020 Annual Meeting
Look Ahead to 2021

Kindersley District Music Festival

Thank you for your support

Canadian Association of Municipal Administrators

Recognition of 10 years of service of Administrator

CN

2020 CN In Your Community

Great Plains College

Thank you for your donation

4-H Saskatchewan

Request for donation

CARRIED

Tom
BB

WESTERN REGIONAL LANDFILL INC. - CONTINGENCY FUNDING RETURN

2020-139 TRAVIS CLOW – That we instruct Western Regional Landfill Inc. to retain the municipality's portion of the contingency fund for future capital expenditures.

CARRIED

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY - ROLL CONFIRMATION

2020-140 TRISTA CLOW – That we acknowledge the confirmed 2020 taxable assessment of \$5,450,860.

CARRIED

MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM (MEEP) - FUNDING APPROVAL

2020-141 TRAVIS CLOW – That we acknowledge receipt of the approval of the municipality's application for the Municipal Economic Enhancement Program funding for the completion of the following projects; total funding in the amount of \$38,232.00: ~~\$9,630.00~~ ^{\$9,630.00}

<u>Project Description</u>	<u>Amount Approved</u>
Completion of Asset Management Plan for all asset classes	\$9,630.00

CARRIED

CERTIFIED OPERATOR - MARENGO WASTE WATERWORKS

2020-142 TRISTA CLOW – That we instruct the Administrator to inform the Water Security Agency in writing that the municipality's certified ^{WASTE} waterworks operator, Gordon Chiliak will complete the required exams to become Class 1 Certified Wastewater Operator by December 31st, 2020.

CARRIED

APPLICATION FOR WATER RIGHTS LICENSE

2020-143 TRAVIS CLOW – That we make an application to the Water Security Agency for a Water Rights License for the two municipal wells located within the NE 17-29-27W3 and that we pay the application fee in the amount of \$500.00 per well.

CARRIED

CANCEL CHEQUE NO. 3313

2020-144 TRAVIS CLOW – That we cancel cheque #3313 in the amount of \$100.00 payable to Bea Bank 4H Club as the cheque is now stale-dated and that we re-issue a cheque in the amount of \$100.00.

CARRIED

TM
RB

CANCEL CHEQUE NO. 3432

*Rescinded
Oct 27, 2020
RB
Tm*
2020-145 TRISTA CLOW – That we cancel and process a stop payment for cheque #3432 in the amount of \$312.81 payable to John Deere Financial Inc. as the cheque is lost and that we re-issue a cheque in the amount of \$312.81.

CARRIED

ADVERTISEMENT FOR VILLAGE MAINTENANCE POSITION

2020-146 TRISTA CLOW – That we advertise for a permanent part time maintenance person for the Village of Marengo; position to be advertised on the SaskJobs website; and posters in the area.

CARRIED

ACCOUNTS

2020-147 TRAVIS CLOW – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

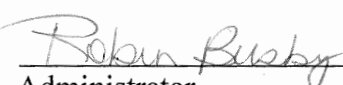
ADJOURN

2020-148 TRAVIS CLOW – That this meeting now adjourn at 8:22 p.m.

CARRIED



Mayor



Administrator

Tuesday October 27th, 2020 at 7:00 p.m. – Next regular meeting of council

Report Date
08/10/2020 3:49 PM

Village of Marengo
List of Accounts for Approval
As of 08/10/2020
Batch: 2020-00037 to 2020-00047

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank 1 - Main Demand					
Computer Cheques:					
3409	31/07/2020	Enviroway Detergent Man Inc CN006823	Chemical Pail Deposit Refund	10.50-	
		IN046748	WTP Chemicals + Shipping	262.50	252.00
3410	31/07/2020	Loken, Cory July 2020	Contracted Relief WTP Operator	300.00	300.00
3411	31/07/2020	Pitre, M. Bailey PP07 July 2020	Payroll - July 2020	682.18	682.18
3412	14/08/2020	102053541 Saskatchewan Ltd. WTP 2020-07	Contracted WTP Operator	854.70	854.70
3413	14/08/2020	Information Services Corp. Stm31July2020	Title Details	48.00	48.00
3414	14/08/2020	Kindersley Co-op 295809	Cardlock Fuel July 2020	41.19	41.19
3415	14/08/2020	Minister of Finance RP-2020-627	Municipal Policing Service	3,227.05	3,227.05
3416	14/08/2020	Northbound Planning IN200327	Enforcement NB200150	74.81	74.81
3417	14/08/2020	RM of Antelope Park No 322 2020-00031	Share of Joint Admin Payroll	1,152.31	1,152.31
3418	14/08/2020	Sask Workers' Compensation July 2020	WCB Premiums - 2020 Councillor	175.49	175.49
3419	14/08/2020	Saskatchewan Health Authority 3356522	Bi-weekly Sample	23.00	
		3357560	Bi-weekly Sample	23.00	46.00
3420	24/08/2020	Close Hauta Bertoia Blanchette 2019 Audit	2019 Audit	3,885.00	3,885.00
3421	24/08/2020	Loraas Environmental Services 0000294815	Waste&Recycling Services -July	934.19	934.19
3422	24/08/2020	Northbound Planning IN200410	Enforcement & Mileage	234.38	234.38
3423	24/08/2020	Rural Municipality of Winslow 200146	Retain-Dist.Dev.Appeals Board	45.00	45.00
3424	24/08/2020	Unity Septic Services 268	Annual Septic Tank Pump Out	4,515.00	4,515.00
3425	24/08/2020	Your Southwest Media Group 1042	Tax Enforcement List	105.84	105.84
3426	31/08/2020	Loken, Cory August 2020	Contracted Relief WTP Operator	240.00	240.00
3427	31/08/2020	Pitre, M. Bailey PP08 Aug 2020	Payroll - Aug 2020	389.81	389.81

Tm
RB

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
3428	31/08/2020	Saskatchewan Health Authority			
		3358738	Bi-weekly Sample	23.00	
		3359846	Bi-weekly Sample	23.00	46.00
3429	31/08/2020	Village of Marengo PO			
		July 27, 2020	Postage - Water Sample	8.43	
		August 10, 2020	Postage - Water Sample	7.55	
		345	Postage - Registered Letter	22.72	
		August 24, 202	Postage - Water Samples	16.26	54.96
3430	31/08/2020	Zee Medical Services Co.			
		V2-173651	Extra Defibulator Pads	249.74	249.74
3431	15/09/2020	102053541 Saskatchewan Ltd.			
		WTP 2020-08	Contracted WTP Operator	1,109.85	1,109.85
3432	15/09/2020	John Deere Financial Inc.			
		2490684	JD Mower Chute Wheels	312.81	312.81
3433	30/09/2020	Pitre, M. Bailey			
		PP09 Sep 2020	Payroll - Sep 2020	32.49	32.49
3434	30/09/2020	Thomson, Rodney W.			
		Sep 2020	Monthly Wages	438.01	438.01
3435	08/10/2020	102053541 Saskatchewan Ltd.			
		WTP 2020-09	Contracted WTP Operator	1,198.05	1,198.05
3436	08/10/2020	Chiliak, Gordon			
		WalMart5078	Turbidity Meter Memory Card	19.96	19.96
3437	08/10/2020	Ensor, Lisa			
		H2O Sample	Send H2O Sample fr Kindersley	11.83	11.83
3438	08/10/2020	Enviroway Detergent Man Inc			
		IN048295	WTP Chemicals + Shipping	194.47	194.47
3439	08/10/2020	John Deere Financial Inc.			
		82000-51623	JD Mower Chute Wheels 2ndpmt	312.81	312.81
3440	08/10/2020	Kindersley Co-op			
		297917	Cardlock Fuel Aug 2020	49.78	49.78
3441	08/10/2020	Loken, Cory			
		September 2020	Contracted Relief WTP Operator	150.00	150.00
3442	08/10/2020	Loraas Environmental Services			
		0000302620	Waste&Recycling Services -Aug	934.19	
		0000310682	Waste&Recycling Services -Sept	934.19	1,868.38
3443	08/10/2020	Mann Environmental			
		W275	Locate Sewer Lines	1,050.00	1,050.00
3444	08/10/2020	Northbound Planning			
		IN200435	Enforcement & Mileage	410.44	410.44
3445	08/10/2020	RM of Antelope Park No 322			
		2020-00039	Share of Joint Admin Payroll	1,273.47	
		2020-00037	Share of Admin Cell Allowances	28.80	
		Sep 2020	Share of Joint Admin Payroll	1,105.31	2,407.58

Cancelled
res# 2020-160
RB
Tm

Tm
LB

Report Date
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Village of Marengo
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
3446	08/10/2020	RM of Milton No 292			
		2020-00073	CPR(AED) Mask & WTP Calculator	31.12	
		2020-00075	Apr - Jun 2020 Joint Exp	453.96	
		2020-00078	Foldable Election Booths	72.08	557.16
3447	08/10/2020	Saskatchewan Health Authority			
		1130909	Marengo THM Sample	80.75	
		3361155	Bi-weekly Sample	23.00	
		3362346	Bi-weekly Sample	23.00	126.75
3448	08/10/2020	Sask Research Council			
		1202415	Haloacetic Acid Analysis	218.93	218.93
3449	08/10/2020	Stasiuk Land & Oil			
		1568	Sewer Line Repair Railway	1,837.50	1,837.50
3450	08/10/2020	Village of Marengo PO			
		352	Call for Nominations Mailout	13.48	13.48
3451	08/10/2020	Water Security Agency			
		Oct8/20	Well 3348 & 3349	1,000.00	1,000.00
3452	08/10/2020	Travis McKillop			
		Mtg IND 2020-09	Mayor Indemnity	90.00	90.00
3453	08/10/2020	Travis Clow			
		Mtg IND 2020-09	Councillor Indemnity	80.00	80.00
3454	08/10/2020	Trista Clow			
		Mtg IND 2020-09	Councillor Indemnity	80.00	80.00
3455	08/10/2020	Kindersley Co-op			
		299140	Cardlock Fuel Sep 2020	37.39	
		Stmt 30Sep2020	Late Charges	1.00	38.39
3456	08/10/2020	Village of Marengo PO			
		355	PAP Notice Mailout	13.48	
		October 6, 2020	Postage - Water Samples	8.60	22.08
				Total for Bank 1:	31,184.40

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RB

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Paid Electronically					
Computer Cheques:					
999001109	14/07/2020	SaskPower Well 17Jun2020	Village Well	141.34	141.34
999001110	14/07/2020	SaskPower Rink 17Jun2020	Marengo Rink & Shack	144.84	144.84
999001111	14/07/2020	SaskPower MPH 17Jun2020	Marengo Pump House	322.51	322.51
999001112	14/07/2020	SaskPower MSL 17Jun2020	Marengo Street Lights	511.74	511.74
999001113	07/08/2020	Minister of Finance EPTRemit2020-07	EPT Remittance - Monthly	347.61	347.61
999001114	10/08/2020	Receiver General July 2020	Remittance - Source Deductions	26.28	26.28
999001115	14/08/2020	SaskPower MPH 20Jul2020	Marengo Pump House	70.92	70.92
999001116	14/08/2020	SaskPower Well 20Jul2020	Village Well	158.79	158.79
999001117	14/08/2020	SaskPower MSL 20Jul2020	Marengo Street Lights	511.74	511.74
999001118	09/09/2020	Minister of Finance EPTRemit2020-08	EPT Remittance - Monthly	2,086.97	2,086.97
999001119	09/09/2020	Receiver General August 2020	Remittance - Source Deductions	15.02	15.02
999001120	14/09/2020	SaskPower Well 20Aug2020	Village Well	160.52	160.52
999001121	14/09/2020	SaskPower MPH 20Aug2020	Marengo Pump House	214.88	214.88
999001122	14/09/2020	SaskPower MSL 20Aug2020	Marengo Street Lights	511.74	511.74
999001123	07/10/2020	Minister of Finance EPTRemit2020-09	EPT Remittance - Monthly	190.57	190.57
999001124	07/10/2020	Receiver General September 2020	Remittance - Source Deductions	94.73	94.73
				Total for EFT:	5,510.20
				Grand Total:	36,694.60

Tm
RB

Village of Marengo - Agenda
Meeting of Council
Tuesday October 8th, 2020 at 7:00 p.m.

NO DELEGATIONS SCHEDULED

1. Call to Order
2. Agenda
3. Amend resolution 2020-066
4. Minutes
5. Reports
 - Marengo Water Treatment Plant Report - July 2020 (copy)
 - Marengo Water Treatment Plant Report - August 2020 (copy)
 - Marengo Water Treatment Plant Report - September 2020 (copy)
 - Employee Report - September 2020
 - Prairie West District Planning Commission - July 29th, 2020
6. Administrator's Report - Revenue and Expenses for July 2020 (copy)
7. Administrator's Report - Revenue and Expenses for August 2020 (copy)
8. Administrator's Report - Revenue and Expenses for September 2020 (copy)
9. Correspondence (see other side)
10. Western Regional Landfill - Update on Project and Contingency Funding
11. Safe Restart Program Funding - Acknowledge receipt of funding
12. Confirmation of 2020 Taxable Assessment
13. Municipal Economic Enhancement Program (MEEP) Funding - Acknowledge receipt of funding
14. Sewer line repair on October 5th, 2020
 - Removal of pavement debris?
 - More dirt/gravel needed on site?
 - Investigate cause of break?
15. Bird Control at Providence Grain Solutions Elevator
16. Mowing of alley ways
17. Rink Shack - turn heat on for fall/winter
18. Street Lights
19. Review of Water, Sewer and Garbage charges
20. Water Security Agency - Water and Wastewater Inspections
21. Certified Wastewater Operator
22. Renewal of Water Rights Licenses for Village of Marengo
23. Pump from Water Treatment Plant - purchase replacement pump?
24. Cancel cheque 3313 and re-issue - cheque lost
25. Cancel cheque 3432 and res-issue - cheque lost

26. Asset Management Plan - FCM Application for Funding

27. Other

- *Sale of sign post (addition after agenda deadline)*
- *Village Maintenance Employee (addition after agenda deadline)*
- *Water Meters (addition after agenda deadline)*

28. Accounts

29. Adjourn

Village of Marengo Correspondence October 8th, 2020

SRC Analytical

- 14-Jul-2020 Free Chlorine 1.11 Total Chlorine 1.60 Turbidity 0.35 (Regular)
- 28-Jul-2020 Free Chlorine 1.31 Total Chlorine 1.79 Turbidity 0.34 (Regular)
- 11-Aug-2020 Free Chlorine 1.06 Total Chlorine 1.62 Turbidity 0.55 (Regular)
- 25-Aug-2020 Free Chlorine 1.27 Total Chlorine 1.98 Turbidity 0.57 (Regular)
- 09-Sep-2020 Free Chlorine 0.50 Total Chlorine 2.09 Turbidity 0.35 (Regular)
- 23-Sep-2020 Free Chlorine 1.00 Total Chlorine 1.69 Turbidity 0.36 (Regular)
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)
- 26-Aug-2020 Quarterly Trihalomethanes 72.9 ug/L Sask guidelines <100 ug/L
- 27-Aug-2020 Quarterly Haloacetic acids 26 ug/L Sask guidelines <80 ug/L

Ministry of Government Relations

- July 2020 Municipalities Today (copy)
- August 2020 Municipalities Today (copy)
- September 2020 Municipalities Today (copy)
- Gas Tax Fund - Accelerated Payment in August 2020
- Investing in Canada Infrastructure Program - 2nd Intake Open

Saskatchewan Assessment Management Agency

- 2019 Annual Report
- 2020 Annual Meeting
- Look Ahead to 2021

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- Request for donation