

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday October 26th, 2021 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop, called the meeting to order at 7:00 p.m. with the following council members in attendance:

Travis Clow
Trista Clow

The following staff members were in attendance:

Administrator Robin Busby

MINUTES

2021-138 **TRAVIS CLOW** – That the minutes from the regular meeting of council meeting held on September 28th, 2021 be approved as circulated.

CARRIED

BOARD REPORTS

2021-139 **TRAVIS CLOW** – That the following board reports be filed:
Marengo Water Treatment Plant Report – September 2021

CARRIED

INCOME AND EXPENSE STATEMENT

2021-140 **TRAVIS CLOW** – That the statements of income and expense for September be approved as presented.

CARRIED

CORRESPONDENCE

2021-141 **TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:
SRC Analytical
28-Sep-2021 Free Chlorine 1.68 Total Chlorine 2.20 Turbidity 0.46
(Regular)
13-Oct-2021 Free Chlorine 1.89 Total Chlorine 2.01 Turbidity 0.37
(Regular)
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Ministry of Government Relations
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CARRIED

Tim
RB

WORKPLACE ILLNESS POLICY

2021-142 **TRAVIS CLOW** – That the Workplace Illness & COVID-19 Prevention Policy attached hereto and forming part of these minutes be approved effective October 26th, 2021 and that it replaces the policy approved on May 28th, 2020.

CARRIED

LM BYLAW ENFORCEMENT

2021-143 **TRAVIS CLOW** – That we contract LM Bylaw Enforcement to provide bylaw enforcement services for the municipality for one year, with the term ending October 25th, 2022.

CARRIED

APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER

2021-144 **TRAVIS CLOW** – That the Council of the Village of Marengo appoints LM Bylaw Enforcement as a Bylaw Officer within the Village of Marengo pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990*; appointment term to be from October 26th, 2021 to December 31st, 2021.

CARRIED

7:08 p.m. Council member Trista Clow entered the boardroom.

MARENGO COMMUNITY CLUB DONATION

2021-145 **TRISTA CLOW** – That we issue a cheque to the Marengo Community Club in the amount of \$5,000; this donation was received by Ellis Holdings and that the donation is to be used for any purpose that is voted on and approved by the Marengo Community Club.

CARRIED

AUTHORIZE PROCEEDINGS TO REQUEST TITLES

2021-146 **TRAVIS CLOW** – That we authorize proceedings to request the following titles due to non-payment of taxes:
Lot 22-23 Block 2 Plan G74

CARRIED

TRB

MUNICIPAL OFFICE CLOSURE – NOVEMBER 12, 2021

2021-147 **TRISTA CLOW** – That we approve the closure of the municipal office on November 12th, 2021 to allow for the installation of the carpet throughout the office and that we approve any scheduled staff for November 12th, 2021 to work at home that day or take the day off without pay.

CARRIED

ACCOUNTS

2021-148 **TRAVIS CLOW** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

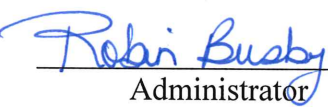
ADJOURN

2021-149 **TRISTA CLOW** – That this meeting now adjourn at 7:35 p.m.

CARRIED



Mayor



Administrator

Tuesday November 23rd, 2021 at 7:00 p.m. – Next regular meeting of council

Report Date
26/10/2021 2:17 PM

Village of Marengo
List of Accounts for Approval
As of 26/10/2021
Batch: 2021-00060

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank 1 - Main Demand					
Computer Cheques:					
3678	14/10/2021	102053541 Saskatchewan Ltd. WTP 2021-09	Contracted WTP Operator	890.40	890.40
3679	14/10/2021	Loken, Cory WTP Rlf 2021-09	Contracted Relief WTP Operator	240.00	240.00
3680	14/10/2021	RM of Antelope Park No 322 2021-00035 2021-00037	Share of Joint Admin Payroll Share Jnt Admin Benefits&Cell	1,130.81 1,183.25	2,314.06
3681	14/10/2021	RM of Milton No 292 2021-00072	Jan-Jun 2021 Joint Expenses	2,311.59	2,311.59
3682	26/10/2021	Bea Bank Beef 4H Club SK Lott 2021-22	Sask Lotteries Grant 2021-2022	314.50	314.50
3683	26/10/2021	Clow, Travis Co-op3571&3576	Rink Shack Repairs	56.59	56.59
3684	26/10/2021	Clow, Trista OnTheWall#198	Reimburse Damage Res#21-058	394.70	394.70
3685	26/10/2021	Enviroway Detergent Man Inc IN057478	WTP Chemicals	94.50	94.50
3686	26/10/2021	Loraas Environmental Services 0000403833	Waste&Recycling Services - Sep	938.87	938.87
3687	26/10/2021	Saskatchewan Health Authority 3390528 3391858	Water Sample Water Sample	23.00 23.00	46.00
3688	26/10/2021	Village of Marengo PO October25, 2021	Water Sample Postage	9.28	9.28
3689	26/10/2021	Travis McKillop Mtg IND 2021-10	Mayor Indemnity	90.00	90.00
3690	26/10/2021	Travis Clow Mtg IND 2021-10	Councillor Indemnity	80.00	80.00
3691	26/10/2021	Trista Clow Mtg IND 2021-10	Councillor Indemnity	80.00	80.00
Total for Bank 1:					7,860.49

Trm
RB

Report Date
26/10/2021 2:17 PM

Village of Marengo
List of Accounts for Approval
As of 26/10/2021
Batch: 2021-00060

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Paid Electronically					
Computer Cheques:					
999001197	01/10/2021	Synergy CU - Loan Princ&Int202110	Principal & Interest Payment	2,220.57	2,220.57
999001198	07/10/2021	Minister of Finance EPTRemit2021-09	EPT Remittance - Monthly	4,144.41	4,144.41
999001199	14/10/2021	SaskPower Rink 20Sep2021	Marengo Rink & Shack	31.15	31.15
999001200	14/10/2021	SaskPower Well 20Sep2021	Village Well	156.06	156.06
999001201	14/10/2021	SaskPower MPH 20Sep2021	Marengo Pump House	164.35	164.35
999001202	14/10/2021	SaskPower MSL 20Sep2021	Marengo Street Lights	466.03	466.03
				Total for EFT:	7,182.57
				Grand Total:	15,043.06

Tim
RB



WORKPLACE ILLNESS AND COVID-19 PREVENTION POLICY

Purpose

To describe the manner in which employees are to behave to both prevent contracting COVID-19 and how they should behave in the event they become ill.

Covid-19 Prevention Measures:

1. Maintain physical distancing by remaining two metres apart from others
2. Avoid handshakes and other physical contact with others
3. Avoid unnecessary travel
4. Follow proper hand hygiene
 - Wash your hands frequently with soap and warm water
 - Scrub your hands for 20 seconds
 - If soap and water are not available, use an alcohol-based hand sanitizer approved by Health Canada
5. Follow coughing/sneezing etiquette
 - Cough/sneeze into the bend of your elbow and then wash your hands with soap and warm water
6. Follow Public Health Orders both on and off the job
7. Clean and disinfect work spaces at least twice per day
8. Visitors to the Water Treatment Plant are prohibited, unless they are on official Water
9. Treatment Plant business and under the supervision of the certified operator.
10. Visitors to the municipal office must disinfect their hands with hand sanitizer and not breach the sneeze guard.
11. No visitor is permitted to enter who exhibits any signs of illness or who has travelled outside the country in the last 14 days.
12. Disinfecting of any surfaces that have been touched by visitor(s) must occur immediately after the visitor(s) have left.

When an Employee Falls Ill:

1. If an employee has any of the following flu like symptoms, the employee must not come into work:

Fever	Cough
Shortness of breath	Difficulty breathing
Fatigue	Muscle or body aches
New loss of taste or smell	Sore throat
Nasal Congestion or runny nose	Nausea/vomiting

2. If the employee has any of the above symptoms while at work, the employee is to return home immediately, if they are physically able to.
3. If the employee is unable leave the work site, they are to put on a non-medical mask, contact a healthcare provider or EMS, and isolate at work as best as they are able.
4. The employee must contact the Administrator as soon as possible, who will notify the Reeve.
5. The employee must inform the Reeve if the Administrator is unable to do so.
6. The employee must call 811 and follow all directions received by 811 and Public Health.
7. The employee must not attend work or a meeting on behalf of the municipality when they are ill.
8. The employee must not return to work or attend a meeting on behalf of the Village of Marengo after being ill, until they are deemed free of contagion by a medical professional or 811. They may work from home if they feel they are able and there is work that can be completed at home.
9. Notes from physicians are not required.
10. Public Health Orders and OH&S must be adhered to at all times.
11. The employee's work space must be cleaned and disinfected before anyone else may work there.

Council Members

1. No council member who has any of the above symptoms may attend a meeting on behalf of the Municipality.
2. No council member who is or who been ill may enter the municipal office, municipal shop, or water treatment plant until they are deemed free of contagion by a medical professional.

Resolution No. 2021-142

Date: October 26th, 2021

Village of Marengo Correspondence October 26th, 2021

SRC Analytical

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