

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Monday December 20th, 2021 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 6:58 p.m. with the following council members in attendance:

Travis Clow
Trista Clow

The following staff members were in attendance:

Administrator Robin Busby

AGENDA

2021-165 TRAVIS CLOW – That the agenda to be used as a guideline for this meeting and that we approve the following changes to the agenda:

Additions

Canada Summer Jobs

Municipal Office LED lights installation – increase to quote

Heater in municipal shop

CARRIED

MINUTES

2021-166 TRISTA CLOW – That the minutes from the regular meeting of council meeting held on November 30th, 2021 be approved as circulated.

CARRIED

BOARD REPORTS

2021-167 TRAVIS CLOW – That the following board reports be filed:
Marengo Water Treatment Plant Report – November 2021
Western Regional Landfill Inc. – Annual General Meeting

CARRIED

INCOME AND EXPENSE STATEMENT

2021-168 TRISTA CLOW – That the statements of income and expense for November be approved as presented.

CARRIED

TM
RB

CORRESPONDENCE

2021-169 **TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:
SRC Analytical
08-Dec-2021 Free Chlorine 1.52 Total Chlorine 1.16 Turbidity 0.31
(Regular)
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

24-Nov-2021 General Chemistry/Water Quality – all within Sask guidelines

Ministry of Government Relations
December 2021 Municipalities Today

CARRIED

FEDERATION OF CANADIAN MUNICIPALITIES

2021-170 **TRISTA CLOW** – That we acknowledge the receipt of the correspondence and invoice from the Federation of Canadian Municipalities regarding the municipality becoming a member and that we decline the request.

CARRIED

STREET LIGHT INSTALLATION

2021-171 **TRAVIS CLOW** – That we contract SaskPower to install a street on the existing pole located on the north side of 2nd Avenue North across from Lot 10 Block 2 Plan G74 at an approximate cost of \$800.00 plus taxes.

CARRIED

WATER TREATMENT PLANT ROOF AND WALL TINNING

2021-172 **TRISTA CLOW** – That we contract Ryan Zacharias to replace the Marengo Water Treatment Plant roof with 26 gauge painted tin at a quoted cost of \$6,729.33 including taxes and to tin the Marengo Water Treatment Plant walls with 26 gauge painted tin at a quoted cost of \$6,621.25 including taxes with work to be completed in 2022.

CARRIED

*Tr
RB*

BYLAW 2021-07 – COUNCIL PROCEDURES BYLAW

2021-173 TRAVIS CLOW – That Bylaw 2021-07, a bylaw to regulate the proceedings of municipal council and council's committees be given first reading.

CARRIED

2021-174 TRISTA CLOW – That Bylaw 2021-07 be given second reading.

CARRIED

2021-175 TRAVIS CLOW – That the third reading of Bylaw 2021-07 be permitted at this meeting.

**CARRIED
UNANIMOUSLY**

2021-176 TRISTA CLOW – That Bylaw 2021-07, a bylaw to regulate the proceedings of municipal council and council's committees be given third reading and be adopted.

CARRIED

COUNCIL REMUNERATION

2021-177 TRAVIS CLOW – That the following indemnity be paid to council members effective January 1st, 2022:

Mayor	\$90.00 per meeting
Council members	\$80.00 per meeting
Public Works Supervision	\$20.00/hour
Mileage	\$0.65 per km

CARRIED

RETURN OF CONTINGENCY FUNDS – WESTERN REGIONAL LANDFILL INC.

2021-178 TRISTA CLOW – That we acknowledge the reimbursement of the Village of Marengo's portion of the contingency fund for the Western Regional Landfill construction in the amount of \$2,596.56.

CARRIED

OUTSTANDING UTILITY ACCOUNTS

2021-179 TRAVIS MCKILLOP – That the arrears on the following outstanding utility accounts be added to the municipal tax roll if the arrears are not paid in full by January 31st, 2022:

Account Number 38 in the amount of \$938.40 to roll number 006 000

CARRIED

*Am
RB*

7:31 p.m. to 7:40 p.m. – Gordon Chiliak attended the meeting to provide an update on the Marengo water treatment plant and the distribution system.

TRANSFER TO WATER AND SEWER RESERVE ACCOUNT

2021-180 **TRAVIS CLOW** – That we transfer \$10,000.00 from the general operating account to the water and sewer reserve; and that we transfer the same amount from the municipality’s general operating bank account to the municipality’s reserve bank account.

CARRIED

7:46 p.m. – Robin Busby left the boardroom while the council discussed the joint administration report.

7:50 p.m. – Robin Busby returned to the boardroom.

JOINT ADMINISTRATION REPORT

2021-181 **TRISTA CLOW** – That we acknowledge receipt of the Joint Administration Report presented by Administrator Robin Busby and accept all of the recommendations provided in the report with the exception of the municipal office salary/wage increases and that we accept all of the items in the proposed amendment report from the Rural Municipality of Milton No. 292.

CARRIED

IN-CAMERA

2021-182 **TRAVIS CLOW** – That we enter an in-camera session at 7:53 p.m. to discuss confidential long-range planning matters pursuant to Section 120 Subsection 2(b) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2021-183 **TRISTA CLOW** – That we conclude the in-camera session at 8:00 p.m. and that the regular meeting of council resume.

CARRIED

*Tm
RB*

2022 BOARD OF REVISION

2021-184 TRAVIS CLOW – That we retain the services of Western Municipal Consulting Ltd. for the municipality's Board of Revision in 2022.
CARRIED

2022 DEVELOPMENT APPEALS BOARD

2022-185 TRISTA CLOW – That we retain the services of Western Municipal Consulting Ltd. for the municipality's Development Appeals Board in 2022.
CARRIED

COUNCIL COMMITTEE TERM LENGTHS

2021-186 TRAVIS CLOW – That the following council committee term lengths be set as below pursuant to Bylaw 2021-07, the Council Procedures Bylaw:

Appointment/Committee	Term Length
Board of Revision	1 year
Development Appeals Board	1 year
Emergency Planning Committee	2 year
Joint Administration	1 year
Peace Officer	1 year
Pest Control Officer	1 year
Prairie West Planning District	2 year
Prairie Winds Emergency Planning District	2 year
Sidewalks, Streets & Street Lights	1 year
West Central Municipal Government Committee	1 year
Western Regional Landfill Inc.	2 year
Wheatland Regional Library	1 year

CARRIED

2022 COUNCIL APPOINTMENTS

2021-187 TRAVIS CLOW – That we appoint the following members effective January 1st, 2022 to the committees listed below for the term noted:

Appointment/Committee	Member	Term Expiry
Emergency Planning Committee	All of council, Robin Busby, Trina Mears	December 31, 2023
Joint Administration	Trista Clow	December 31, 2022
Pest Control Officer	Gordon Roesch	December 31, 2022
Prairie West Planning District	Travis McKillop, Robin Busby	December 31, 2023

*TM
RB*

Prairie Winds Emergency Planning District	Travis McKillop	December 31, 2023
Sidewalks, Streets & Street Lights	Travis Clow	December 31, 2022
West Central Municipal Government Committee	Travis McKillop	December 31, 2022
Western Regional Landfill Inc.	Travis McKillop	December 31, 2023
Wheatland Regional Library	Travis McKillop	December 31, 2022

CARRIED

LED LIGHTING FOR MUNICIPAL OFFICE

2021-188 TRISTA CLOW – That we approve the \$300.00 price increase for the installation of LED lighting in the municipal office by Aaron Electric Ltd.

CARRIED

ACCOUNTS

2021-189 TRAVIS CLOW – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

2021-190 TRISTA CLOW – That this meeting now adjourn at 8:27 p.m.

CARRIED



Mayor



Administrator

Tuesday January 25th, 2022 at 7:00 p.m. – Next regular meeting of council

Village of Marengo
List of Accounts for Approval
Batch: 2021-00072 to 2021-00072

Bank Code - Bank 1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
3708	2021-12-20	102053541 Saskatchewan Ltd.				
		WTP 2021-11		Contracted WTP Operator	854.70	854.70
3709	2021-12-20	Information Services Corp.				
		Stmnt30Nov2021		Title Details & Set up Tax Lien	124.00	124.00
3710	2021-12-20	Loken, Cory				
		WTP Rif 2021-11		Contracted Relief WTP Operator	270.00	270.00
3711	2021-12-20	Loraas Environmental Services				
		0000419535		Waste&Recycling Services - Nov	938.87	938.87
3712	2021-12-20	McKillop, Travis				
		Coop 092831		Rink - water system parts	33.54	33.54
3713	2021-12-20	Saskatchewan Health Authority				
		3395859		Marengo Water Sample	23.00	
		1148737		Marengo Water Sample	104.00	127.00
3714	2021-12-20	Sask Research Council				
		1219517		Haloacetic Acid Test	218.93	218.93
3715	2021-12-20	Village of Marengo PO				
		412		Postage - 2022 Loraas Calendars	14.45	
		December 7, 202		Postage	10.04	
		416		Postage - Tax Enforcement	11.36	35.85
3716	2021-12-20	Travis McKillop				
		Mtg IND 2021-12		Mayor Indemnity	90.00	90.00
3717	2021-12-20	Travis Clow				
		Mtg IND 2021-12		Councillor Indemnity	80.00	80.00
3718	2021-12-20	Trista Clow				
		Mtg IND 2021-12		Councillor Indemnity	80.00	80.00
					Total Computer Cheque:	2,852.89
					Total Bank 1:	2,852.89

Travis
RB

Date Printed
2021-12-20 11:38 AM

Village of Marengo
List of Accounts for Approval
Batch: 2021-00072 to 2021-00072

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
999001209	2021-12-01	Minister of Finance EPTRemit2021-11	EPT Remittance - Monthly	38,807.43	38,807.43
999001210	2021-12-01	Synergy CU - Loan Princ&Int202112	Principal & Interest Payment	2,220.57	2,220.57
999001211	2021-12-14	SaskPower Well 2021-11	Village Well	62.95	62.95
999001212	2021-12-14	SaskPower Rink 2021-11	Marengo Rink & Shack	144.52	144.52
999001213	2021-12-14	SaskPower MPH 2021-11	Marengo Pump House	398.29	398.29
999001214	2021-12-14	SaskPower MSL 2021-11	Marengo Street Lights	466.03	466.03
Total Computer Cheque:				<u>42,099.79</u>	<u>42,099.79</u>

Total EFT: 42,099.79
Grand Total: 44,952.68

TM
RB