

## VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday March 22<sup>nd</sup>, 2022 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 7:13 p.m. with the following council members in attendance:

Travis Clow  
Trista Clow

The following staff members were in attendance:

Administrator Robin Busby

### AGENDA

**2022-045 TRAVIS CLOW** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:  
*Additions:*  
2021 Financial Statements

**CARRIED**

### AMEND RESOLUTION 2022-011

**2022-046 TRISTA CLOW** – That we amend resolution number 2022-011 by changing "twenty eight hour days for bereavement leave due to the death of immediate family" to "ten eight hour days for bereavement leave due to the death of immediate family" and by changing "ten eight hour paid days due to the death of an extended family member" to "five eight hour paid days due to the death of an extended family member"

**CARRIED**

### MINUTES

**2022-047 TRAVIS CLOW** – That the minutes from the regular meeting of council held on February 22<sup>th</sup>, 2022 be approved as circulated.

**CARRIED**

### BOARD REPORTS

**2022-048 TRISTA CLOW** – That the following board reports be filed:  
Marengo Water Treatment Plant Report - February 2022

### FINANCIAL REPORTS

**2022-049 TRAVIS CLOW** – That the statement of financial activities and bank reconciliations for February 2022 be approved as presented.

**CARRIED**

*Travis  
RB*

**CORRESPONDENCE**

**2022-050**     **TRISTA CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
23-Feb-2022	1.05	1.57	0.45 (Regular)
09-Mar-2022	1.75	2.18	0.45 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

09-Mar-2022 – Quarterly Trihalomethane 69.8 uG/L Sask guideline <100

Saskatchewan Assessment Management Agency  
2022 Annual Meeting Brochure and Registration

**CARRIED**

**MARENGO WATER TREATMENT CONTRACT**

**2022-051**     **TRAVIS CLOW** – That we enter into a contract for one year effective April 22<sup>nd</sup>, 2021 with 102053541 Saskatchewan Ltd. to operate and maintain the Marengo water treatment plant and waterworks in the amount of \$17.00 per day for daily water testing and \$17.00 per day for mileage with an additional \$100.00 per month paid for Mr. Chiliak's certification.

**CARRIED**

**NOTICE OF INTENT TO ALTER A PERMIT TO OPERATE A WATERWORKS**

**2022-052**     **TRISTA CLOW** – That we acknowledge that the municipality has received the Notice of Intent to Alter a Permit to Operate a Waterworks for Marengo and that there are no objections to the proposed Permit to Operate a Waterworks.

**CARRIED**

**TEMPORARY WATER RIGHTS LICENSE TO USE SURFACE WATER**

**2022-053**     **TRAVIS CLOW** – That we apply for a temporary water right license from the Water Security Agency to use surface water from the NE 09-29-23W3 with the effective date of the license to be from May 1<sup>st</sup>, 2022 to October 31<sup>st</sup>, 2022.

**CARRIED**

*Travis  
CLOW*

**INFRASTRUCTURE INVESTMENT PLAN - CCBF**

**2022-054**      **TRISTA CLOW** – That we table further discussion of the Infrastructure Investment Plan until the April 2022 meeting of council.  
**CARRIED**

**ADVERTISEMENT FOR VILLAGE MAINTENANCE POSITION**

**2022-055**      **TRAVIS CLOW** – That we advertise for a part-time summer maintenance person for the Village of Marengo; position to be advertised on the municipality's website and posters in the area.  
**CARRIED**

**REPLACEMENT OF OVERHEAD DOOR**

**2022-056**      **TRISTA CLOW** – That we contract Pro-Bilt Structures Ltd. to replace the overhead door with a commercial overhead door at the Marengo WTP/Shop at a quoted cost of \$6,358.33 including GST and PST.  
**CARRIED**

**OUTSTANDING UTILITY ACCOUNTS**

**2022-057**      **TRAVIS CLOW** – That the arrears on the following outstanding utility account be added to the municipal tax roll if the arrears are not paid in full by April 14<sup>th</sup>,2022; registered letters have been issued to all property owners and occupants of the following properties:  
Account number 5 in the amount of \$1,379.66 to roll number 25 000.  
**CARRIED**

**ASSET MANAGEMENT PLAN – FINAL**

**2022-058**      **TRISTA CLOW** – That we acknowledge receipt of the finalized Asset Management Plan for the municipality from Pillar Systems Inc. and approve the plan as presented.  
**CARRIED**

**2022 ASSESSMENT ROLL ADVERTISING**

**2022-059**      **TRAVIS CLOW** – That we publish the 2022 Assessment Roll on the municipality's website, post notices at the municipal office, Marengo bulletin board, and include a mail out in all postal boxes in Marengo pursuant to section 217 of The Municipalities Act.  
**CARRIED**

*TM*  
*LB*

**NOTARY PUBLIC APPLICATION FOR ADMINISTRATOR**

**2022-060**      **TRISTA CLOW** – That we agree to pay for Robin Busby’s renewal fee for a notary public appointment in the amount of \$200.00; this fee to be paid through the joint administration arrangement with the Rural Municipality of Milton No. 292 and the Rural Municipality of Antelope Park No. 322.

**CARRIED**

**2021 AUDITED FINANCIAL STATEMENTS**

**2022-061**      **TRAVIS CLOW** – That we acknowledge the receipt of the 2021 Audited Financial Statements from our auditor, Close Hauta Bertoia Blanchette, and we approve the statements as presented.

**CARRIED**

**ACCOUNTS**

**2022-062**      **TRISTA CLOW** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

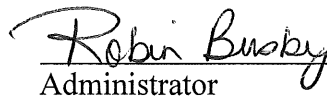
**CARRIED**

**ADJOURN**

**2022-063**      **TRAVIS CLOW** – That this meeting now adjourn at 7:45 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

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**Tuesday April 26<sup>th</sup>, 2022 at 7:00 p.m. – Next regular meeting of council**

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2022-00011 to 2022-00011

Bank Code - Bank 1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
3764	2022-03-03	Loken, Cory				
		WTP Rlf 2022-02		Contracted Relief WTP Operator	270.00	270.00
3765	2022-03-03	Loraas Environmental Services				
		0000438454		Waste&Recycling Services	1,003.27	
		0000429100		Waste & Recycling Services	1,003.27	2,006.54
3766	2022-03-03	Providence Grain Group Inc.				
		Refund2021Water		Refund 2021 Water Pmts Billed in	516.00	516.00
3767	2022-03-03	RM of Antelope Park No 322				
		2022-00005		Joint Admin Payroll Costs -Feb	1,426.60	1,426.60
3768	2022-03-22	102053541 Saskatchewan Ltd.				
		WTP 2022-02		Contracted WTP Operator	1,098.30	1,098.30
3769	2022-03-22	Saskatchewan Health Authority				
		3400880		Marengo Water Sample	23.00	
		1151194		Marengo THM Water Sample	80.75	
		3401879		Marengo Water Sample	23.00	126.75
3770	2022-03-22	Sask Research Council				
		1224528		Haloacetic Acid Test	229.95	229.95
3771	2022-03-22	Village of Marengo PO				
		430		Postage - Utility Disconnect	22.72	
		Feb 22, 2022		Water Sample Postage	10.63	
		Mar 07, 2022		Postage - Water Samples	31.47	64.82
3772	2022-03-22	McKillop, Travis				
		Mtg IND 2022-03		Mayor Indemnity	90.00	90.00
3773	2022-03-22	Clow, Travis				
		Mtg IND 2022-03		Councillor Indemnity & PW Hours	297.17	297.17
3774	2022-03-22	Clow, Trista				
		Mtg IND 2022-03		Councillor Indemnity	80.00	80.00
Total Computer Cheque:						<u>6,206.13</u>
Total Bank 1:						<u>6,206.13</u>

*TM*  
*KB*

Date Printed  
2022-03-18 3:35 PM

Village of Marengo  
List of Accounts for Approval  
Batch: 2022-00011 to 2022-00011

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
990015	2022-03-01	Minister of Finance EPTRemit2022-02	EPT Remittance - Monthly	67.62	67.62
990016	2022-03-01	Synergy CU - Loan Princ&Int 22-03	Principal & Interest Payment	2,220.57	2,220.57
990017	2022-03-14	SaskPower Well 2022-02	Village Well	145.40	145.40
990018	2022-03-14	SaskPower Rink 2022-02	Marengo Rink & Shack	161.26	161.26
990019	2022-03-14	SaskPower MPH 2022-02	Marengo Pump House	611.51	611.51
990020	2022-03-14	SaskPower MSL 2022-02	Marengo Street Lights	511.74	511.74
Total Computer Cheque:				<u>3,718.10</u>	<u>3,718.10</u>

Total EFT: 3,718.10  
Grand Total: 9,924.23

*Tom RB*