

## VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Thursday, December 15<sup>th</sup>, 2022 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 7:03 p.m. with the following council members in attendance:

Travis Clow  
Fontana Bayha

The following staff members were in attendance:

Administrator Robin Busby

The agenda was reviewed by council and will be used as a guideline for this meeting.

### MINUTES

**2022-192**      **FONTANA BAYHA** – That the minutes from the regular meeting of council held on October 25<sup>th</sup>, 2022 be approved as circulated.

**CARRIED**

**2022-193**      **TRAVIS CLOW** – That the minutes from the special meeting of council held on November 27<sup>th</sup>, 2022 be approved as circulated.

**CARRIED**

### REPORTS

**2022-194**      **FONTANA BAYHA** – That the following reports be acknowledged as received and filed:  
Western Regional Landfill – Annual General Meeting – November 23<sup>rd</sup>, 2022

**CARRIED**

### ADMINISTRATOR'S REPORT

**2022-195**      **TRAVIS CLOW** – That the Administrator's report dated December 15<sup>th</sup>, 2022, be acknowledged as received and filed.

**CARRIED**

### FINANCIAL REPORTS

**2022-196**      **FONTANA BAYHA** – That the statement of financial activities and the bank reconciliations for November 2022 be approved as presented.

**CARRIED**

*Travis Clow*  
*RB*

**CORRESPONDENCE**

**2022-197**     **TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
06-Dec-2022	1.21	1.78	0.54 (Regular)

**CARRIED**

**WASTE DISPOSAL SERVICES – LORAAS ENVIRONMENTAL**

**2022-198**     **FONTANA BAYHA** – That we enter into an agreement with Loraas Environmental commencing on January 1<sup>st</sup>, 2023 to provide curbside waste disposal and recycling services in Marengo at the following rates:

*Marengo Waste Disposal*

Bi-weekly pickup

\$14.75 per cart per month plus fuel surcharge, carbon levy and GST

*Marengo Recycling*

\$9.29 per cart per month plus fuel surcharge, carbon levy and GST

**CARRIED**

**HOUSEHOLD GARBAGE COLLECTION AND RECYCLING RATES**

**2022-199**     **TRAVIS CLOW** – That we approve the following household garbage and recycling rates effective February 1<sup>st</sup>, 2023:

Household garbage: \$15.50 per month per household

Recycling service: \$10.50 per month per household

Fuel surcharge \$4.00 per month per household

**CARRIED**

**7:13 p.m. to 7:31 p.m.** – Derrick Olson and Morgan Warrington attended the meeting to discuss the operation and maintenance of the Marengo Rink, and discuss holding a fundraiser for the rink.

**MARENGO RINK FUNDRAISER**

**2022-200**     **FONTANA BAYHA** – That we agree to book the entertainer, Puck N Funny for the March 11<sup>th</sup>, 2023 Marengo Rink fundraiser by sending payment in the amount of \$2,575 plus GST to the entertainer, with the stipulation to the fundraiser's organizers, Derrick Olson and Morgan Warrington, that the Village be reimbursed for the entertainer fee within 15 days after the event takes place.

**CARRIED**

*TW  
KB*

**BYLAW 2022-06 – NOISE BYLAW**

**2022-201**      **TRAVIS CLOW** – That Bylaw 2022-06, a bylaw to prohibit certain activities creating noise, to abate the incidence of noise, and to restrict the hours when certain sounds be made, be given first reading.

**CARRIED**

**2022-202**      **FONTANA BAYHA** – That Bylaw 2022-06 be given second reading.

**CARRIED**

**2022-203**      **TRAVIS CLOW** – That the third reading of Bylaw 2022-06 be permitted at this meeting.

**CARRIED**

**UNANIMOUSLY**

**2022-204**      **FONTANA BAYHA** – That Bylaw 2022-06, a bylaw to prohibit certain activities creating noise, to abate the incidence of noise, and to restrict the hours when certain sounds be made, be given third reading and be adopted.

**CARRIED**

**LOAN PRE-APPROVAL**

**2022-205**      **TRAVIS CLOW** – That we instruct the Administrator to contact the municipality's financial institution, Synergy Credit Union to obtain a pre-approval, if available, to fund some of the municipality's portion of the Investing in Canada Infrastructure Program (ICIP) grant in the amount of \$76,240.82, and that the loan only be obtained if the municipality's ICIP application is approved and corresponding agreements are signed.

**CARRIED**

**MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY**

**2022-206**      **FONTANA BAYHA** – The Council of the Village of Marengo confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2021 Audited Financial Statement to the  
Ministry of Government Relations;

Submission of the 2021 Public Reporting on Municipal  
Waterworks to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of  
Education Property Taxes;

Adoption of a Council Procedures Bylaw;

Adoption of an Employee Code of Conduct;

TM  
RB

All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**COUNCIL REMUNERATION**

**2022-207 TRAVIS CLOW** – That the following indemnity be paid to council members effective January 1<sup>st</sup>, 2023:

Mayor	\$90.00 per meeting
Council members	\$80.00 per meeting
Public Works Supervision	\$20.00/hour
Mileage	\$0.65 per km

**CARRIED**

**2023 COUNCIL MEETING DATES**

**2022-208 FONTANA BAYHA** – That the council meet on the following dates in 2023 at 7:00 p.m. unless rescheduled by the majority of council through resolution:

January 24, 2023	July 25, 2023
February 28, 2023	August 22, 2023
March 28, 2023	September 26, 2023
April 25, 2023	October 24, 2023
May 23, 2023	November 28, 2023
June 27, 2023	December 20, 2023

**CARRIED**

**COUNCIL APPOINTMENTS**

**2022-209 TRAVIS CLOW** – That we table further discussion on council appointments until the January 2023 meeting of council.

**CARRIED**

*8:22 p.m. – Robin Busby left the boardroom while the council discussed the joint administration report.*

*8:25 p.m. – Robin Busby returned to the boardroom.*

*Tm  
B*

**JOINT ADMINISTRATION REPORT**

**2022-210**     **FONTANA BAYHA** – That we acknowledge receipt of the Joint Administration Report presented by Administrator Robin Busby and accept all of the recommendations provided in the report with the exception of the municipal office salary/wage increases and that we accept the administration staff salary/wage increases in the proposed amendment report from the Rural Municipality of Milton No. 292.

**CARRIED**

**ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS**

**2022-211**     **TRAVIS CLOW** – That after review of the uncollected taxes and receivables for the Village of Marengo, that we make no changes to the following accounts for the allowance of uncollectible accounts:

Account 1138	Account Balance \$0.00
Account 1382	Account Balance \$0.00
Account 1436	Account Balance \$0.00

**CARRIED**

**PEST CONTROL OFFICER**

**2022-212**     **FONTANA BAYHA** – That we appoint Gordon Roesch as the municipality's Pest Control Officer from January 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2023.

**CARRIED**

**ACCOUNTS**

**2022-213**     **TRAVIS CLOW** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 3918 to 3936 in the amount of \$17,407.18 and EFT cheque numbers 990079 to 990080 in the amount of \$54,382.04 be approved for payment.

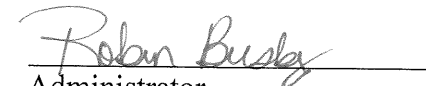
**CARRIED**

**ADJOURN**

**2022-214**     **FONTANA BAYHA** – That this meeting now adjourn at 8:55 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

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**Tuesday January 24<sup>th</sup>, 2023 at 7:00 p.m. – Next regular meeting of council**

**Village of Marengo**  
**List of Accounts for Approval (Detailed)**  
Batch: 2022-00071 to 2022-00073

Bank Code - Bank 1 - Main Demand

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>3918</b>	<b>2022-11-30</b>	<b>Pro-Bilt Structures Ltd.</b>			
12989		5266 - TS - Maint. - Workshop	Replace Marengo Shop Over	5,461.36	
		1380 - G.S.T. Receivable	Both Tax Code	257.61	
		9902 - GST Paid - Statistical	Both Tax Code	257.61 NL	5,718.97
<b>3919</b>	<b>2022-11-30</b>	<b>Pro Plus Sales &amp; Rentals Ltd.</b>			
40400		5720 - Water - Contracted Servi	Air Compressor Renta - Wa	244.90	
		1380 - G.S.T. Receivable	Both Tax Code	11.55	
		9902 - GST Paid - Statistical	Both Tax Code	11.55 NL	256.45
<b>3920</b>	<b>2022-11-30</b>	<b>RM of Antelope Park No 322</b>			
2022-00045		5014 - GG - Administrative Salari	Joint Admin Payroll Costs	1,260.13	
		5016 - GG - Admin. CPP EI Sup	Joint Admin Payroll Costs	165.69	1,425.82
<b>3921</b>	<b>2022-11-30</b>	<b>Western Municipal Consulting</b>			
WMC22534		1804 - Prepaid Expenses	Appeal Board Services 202	250.00	
		1380 - G.S.T. Receivable	GST Tax Code	12.50	
		9902 - GST Paid - Statistical	GST Tax Code	12.50 NL	262.50
<b>3922</b>	<b>2022-12-15</b>	<b>102053541 Saskatchewan Ltd.</b>			
WTP 2022-11		5714 - Water - Contracted WTP	WTP Oper 23 Days & Extra	1,416.00	
		5718 - Water - Contracted Milea	WTP Operator Mileage	391.00	
		5716 - Water - Contracted Certif	Certified Operator Cost	100.00	
		1380 - G.S.T. Receivable	GST Tax Code	95.35	
		9902 - GST Paid - Statistical	GST Tax Code	95.35 NL	2,002.35
<b>3923</b>	<b>2022-12-15</b>	<b>Applin, Peter</b>			
435084		5720 - Water - Contracted Servi	Snow Plowing at Well	375.00	
		1380 - G.S.T. Receivable	GST Tax Code	18.75	
		9902 - GST Paid - Statistical	GST Tax Code	18.75 NL	393.75
<b>3924</b>	<b>2022-12-15</b>	<b>Enviroway Detergent Man Inc</b>			
IN065336		5746 - Water - Maint. - Chemica	3 Hypochlorite, 1 EnviroPac	306.00	
		1380 - G.S.T. Receivable	GST Tax Code	15.30	
		9902 - GST Paid - Statistical	GST Tax Code	15.30 NL	321.30
CN009200		5746 - Water - Maint. - Chemica	Pail deposit returned x 3	-45.00	
		1380 - G.S.T. Receivable	GST Tax Code	-2.25	
		9902 - GST Paid - Statistical	GST Tax Code	-2.25 NL	-47.25
			Payment Total:		274.05
<b>3925</b>	<b>2022-12-15</b>	<b>Faubert Contracting Ltd.</b>			
5339		5744 - Water - Maint. - Repair - I	Hydrovac Water Well	858.60	
		1380 - G.S.T. Receivable	Both Tax Code	40.50	
		9902 - GST Paid - Statistical	Both Tax Code	40.50 NL	899.10
<b>3926</b>	<b>2022-12-15</b>	<b>Greene Farms Drilling Ltd</b>			
4000		5720 - Water - Contracted Servi	Water System Upgrades	2,999.80	
		1380 - G.S.T. Receivable	Both Tax Code	141.50	
		9902 - GST Paid - Statistical	Both Tax Code	141.50 NL	3,141.30
<b>3927</b>	<b>2022-12-15</b>	<b>Information Services Corp.</b>			
Stmt30Nov2022		5030 - GG - Contracted - Legal/I	Title Details	24.00	24.00
<b>3928</b>	<b>2022-12-15</b>	<b>JDK Contracting Ltd.</b>			
JDK5696		5780 - Water - Other #2	Supply Water - 15m3	475.00	475.00

*Tim  
KB*

**Village of Marengo**  
**List of Accounts for Approval (Detailed)**  
Batch: 2022-00071 to 2022-00073

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
JDK5729		5780 - Water - Other #2	Supply Water - 15m3	475.00	475.00
				Payment Total:	950.00
<b>3929</b> 354718	<b>2022-12-15</b>	<b>Kindersley Co-op</b>			
		5272 - TS - Maint. - Fuel	Cardlock Fuel Statement	236.53	
		1380 - G.S.T. Receivable	GST Tax Code	11.83	
		9902 - GST Paid - Statistical	GST Tax Code	11.83 NL	248.36
<b>3930</b> WTP Rif 2022-1	<b>2022-12-15</b>	<b>Loken, Cory</b>			
		5720 - Water - Contracted Servi	Relief WTP- 6 days@\$15	90.00	
		5718 - Water - Contracted Milea	Relief WTP - 6 days@\$15	90.00	180.00
<b>3931</b> 0000517360	<b>2022-12-15</b>	<b>Loraas Environmental Services</b>			
		5408 - EH - Contracted - Waste	Waste & Recycling-Aug	834.20	
		5408 - EH - Contracted - Waste	FuelSrchrge 16.5%	133.64	
		9906 - Federal Carbon Tax Paid	Fed Carbon Tax	24.30 NL	
		5408 - EH - Contracted - Waste	Stored Bins	4.00	
		1380 - G.S.T. Receivable	GST Tax Code	48.60	
		9902 - GST Paid - Statistical	GST Tax Code	48.60 NL	1,020.44
<b>3932</b> 3423094	<b>2022-12-15</b>	<b>Saskatchewan Health Authority</b>			
		5712 - Water - Contracted Wate	Bi-weekly Sample	21.90	
		1380 - G.S.T. Receivable	GST Tax Code	1.10	
		9902 - GST Paid - Statistical	GST Tax Code	1.10 NL	23.00
<b>3933</b> 467	<b>2022-12-15</b>	<b>Village of Marengo PO</b>			
		5068 - GG - Maint. - Postage	Bulk Loraas Calendars	15.52	
		5712 - Water - Contracted Wate	Mail Bi-Weekly	11.62	
		5712 - Water - Contracted Wate	HAA Water Sample Mailing	21.96	
		1380 - G.S.T. Receivable	GST Tax Code	2.46	
		9902 - GST Paid - Statistical	GST Tax Code	2.46 NL	51.56
<b>3934</b> Mtg IND2022-12	<b>2022-12-15</b>	<b>McKillop, Travis</b>			
		2580 - Suspense	Regular Mtg Indemnity	90.00	90.00
<b>3935</b> Mtg IND 2022-1:	<b>2022-12-15</b>	<b>Clow, Travis</b>			
		2580 - Suspense	Reg Mtg Ind less CPP&14.£	365.53	365.53
<b>3936</b> Mtg IND2022-12	<b>2022-12-15</b>	<b>Bayha, Fontana</b>			
		Issued to: German, Fontana			
		2580 - Suspense	Regular Mtg Indemnity	80.00	80.00
			Total Computer Cheque:		17,407.18
			Total Bank 1:		17,407.18

*Tan*  
*KB*

Village of Marengo  
List of Accounts for Approval (Detailed)  
Batch: 2022-00071 to 2022-00073

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
990079	2022-12-02	Minister of Finance			
EPTRemit2022-		2126 - Sun West 207 - Total Pai	EPT Remittance - Monthly	36,934.47	36,934.47
990080	2022-12-07	SaskTel			
WTPcorr2022-1		5732 - Water - Utility - Internet	Water Treatment Plant Inter	38.57	
		1380 - G.S.T. Receivable	Both Tax Code	1.82	
		9902 - GST Paid - Statistical	Both Tax Code	1.82 NL	40.39
			Total Computer Cheque:		54,382.04
			Total EFT:		36,974.86
			Grand Total:		54,382.04

TM  
KB