

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday October 24th, 2023 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 6:55 p.m. with the following council members in attendance:

Travis Clow
Fontana Bayha

The following staff members were in attendance:

Administrator Robin Busby

AGENDA

2023-174 **FONTANA BAYHA** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions:

Resignation of Administrator
Application to Dispose of Liquid Domestic Waste

CARRIED
UNANIMOUSLY

RESIGNATION OF ADMINISTRATOR

2023-175 **TRAVIS CLOW** – That we acknowledge the resignation of Administrator Robin Busby received on October 24th, 2023; with Ms. Busby's last day of work to be no later than January 31st, 2024.

CARRIED

RESCIND RESOLUTION 2023-171

2023-176 **FONTANA BAYHA** – That we rescind resolution the following resolution:

“2023-171 TRAVIS CLOW – That we agree to enter into an agreement with the property owner of Parcel G Plan 66S10930 to investigate the sewer concerns brought forward the owner, and that the agreement include clauses stating that if the sewer concerns are within the Village of Marengo sewer main, that the Village will pay for the cost of the contractor to investigate the issue. If the issue is shown to be within the service line or the tank on the property, that the property owner will be responsible for the cost of the investigation.

CARRIED”
CARRIED

Travis
Clow

MINUTES

2023-177

TRAVIS CLOW – That the minutes from the regular meeting of council held on September 26th, 2023 be approved as amended.

CARRIED

REPORTS

2023-178

FONTANA BAYHA – That the following reports be acknowledged as received and filed:

West Central Municipal Government Committee –
September 28th, 2023 Draft Meeting Minutes

CARRIED

MARENGO WATER REPORTS

2023-179

TRAVIS CLOW – That the September 2023 Marengo Waterworks Reports presented by the Administrator be acknowledged as received and filed.

CARRIED

ADMINISTRATOR'S REPORT

2023-180

FONTANA BAYHA – That the Administrator's report dated October 24th, 2023 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2023-181

TRAVIS CLOW – That the statement of financial activities and the bank reconciliations for September 2023 be approved as presented.

CARRIED

CORRESPONDENCE

2023-182

FONTANA BAYHA – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
04-Oct-2023	1.51	2.11	0.22 (Regular)
17-Oct-2023	0.61	1.54	0.27 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

17-Oct-2023 Water (Treated) Manganese <0.01 mg/L Sask guidelines <0.05 mg/L

17-Oct-2023 Quarterly Trihalomethane 105 ug/L Sask guidelines <100 ug/L

TB
RB

Ministry of Government Relations
October 2023 Municipalities Today

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment
3rd Quarter Policing Report

CARRIED

7:10 p.m. to 7:32 p.m. – Gord Chiliak attended the meeting to discuss operations of the Marengo waterworks and wastewater works.

IN-CAMERA

2023-183

TRAVIS CLOW – That we enter an in-camera session at 7:32 p.m. to discuss confidential strategic and long-term planning pursuant to Section 120 Subsection 2(b) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2023-184

FONTANA BAYHA – That we conclude the in-camera session at 7:34 p.m. and that the regular meeting of council resume.

CARRIED

TARGETED SECTOR SUPPORT INITIATIVE PROGRAM - MUNICIPAL DISTRICT FEASIBILITY STUDY

2023-185

TRAVIS CLOW – That the Village of Marengo supports the application by the Rural Municipality of Milton No. 292 to the Targeted Sector Support (TSS) Initiative to fund a feasibility study for a Municipal District with the following municipalities to a project maximum of \$133,333 and that the municipal portion (25%) of the feasibility study if approved for grant funding be split according to the administration cost percentages as set in the Joint Administration Agreement:

RM of Milton No. 292

RM of Antelope Park No. 322

CARRIED

MARENGO WATER TREATMENT PLANT - REPLACEMENT OF PRESSURE TANK

2023-186

FONTANA BAYHA – That we purchase a CSS90 90 Gal Prolite SS Comp tank from NB Aquifer Dist at a quoted cost of \$1,863.86 plus PST and GST.

CARRIED

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RB

FIRE BAN LIFTED

2023-187

TRAVIS CLOW – That the fire ban, issued on July 10th, 2023 be lifted effective immediately.

CARRIED

LOTS FOR SALE - TERMS AND CONDITIONS

2023-188

FONTANA BAYHA – As there has not been any sales for lots 1-4 Block 6 Plan 85S01625 since the lots came up for sale on September 10th, 2019, that the following terms and conditions be established for the sale of Lots 1-4 Block 6 Plan 85S01625 and that these terms and conditions come into effect October 24th, 2023:

- Lots are available on a first come first serve basis;
- Agreement for sale to be signed by the purchaser;
- Limit of 3 lots may be purchased by one household;
- Purchaser is responsible for the transfer costs of the title;
- Full purchase amount including all transfer fees, administration time and applicable taxes must be paid within 30 days upon agreement of sale being signed by all parties;
- Construction shall not begin until a building permit and a development permit is issued, all fees paid in full, and title is in the name of the purchaser;
- Construction must commence within 12 months following the date of the sale completion;
- Building permit must be renewed after six months if work has not commenced;
- Development permit must be renewed after 12 months if work has not commenced;
- Purchaser will be responsible for the costs of having the municipality install water and sewer service to the property line;
- Purchaser will be responsible for the installation of water and sewer service from the property line to the dwelling;
- Purchaser must connect to the municipality's water and sewer system and install a septic tank per the guidelines set by the Saskatchewan Health Authority;
- Purchaser is responsible for location the property boundaries and obtaining a surveyor's certificate;
- All property is sold in "as-is" condition.

CARRIED

SALE OF LOTS

2023-189

FONTANA BAYHA – That Lots 2-4 Block 6 Plan 85S01625 be sold to Jared Weinkauff and Shelley Holland for a total cost of \$4,500.00 plus transfer fees, administration time, and applicable taxes; and that the terms and conditions listed in resolution 2023-188 apply.

CARRIED

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RB

MARENGO COMMUNITY HALL REPAIRS - RTZ ROOFING

2023-190 **TRAVIS CLOW** – That we pay invoice 281186 from RTZ Roofing in the amount of \$23,172.36 for the tin replacement and exterior door work on the Marengo Community Hall and that we acknowledge that this invoice has been submitted to SGI for Claim SG SK 005440486.

CARRIED

MARENGO COMMUNITY HALL REPAIRS - AARON ELECTRIC

2023-191 **FONTANA BAYHA** – That we pay invoice 281186 from Aaron Electric in the amount of \$233.10 for electrical work required during the tin work on the Marengo Community Hall and that we acknowledge that this invoice has been submitted to SGI for Claim SG SK 005440486.

CARRIED

MARENGO COMMUNITY CLUB DONATION

2023-192 **TRAVIS CLOW** – That we issue a cheque to the Marengo Community Club in the amount of \$2,500; the donation was received A. Boisvert Farms Ltd. (\$2,000) and Dan & Lori Boisvert (\$500) in memory of Ashlee Ward, and that the donation has been allocated for general operating costs for the Marengo Community Hall.

CARRIED

SPECIAL MEETING OF COUNCIL

2023-193 **FONTANA BAYHA** – That we hold a special meeting of council to review and discuss the Prairie Winds Emergency Planning District Request for Proposals for Emergency Response Plans and Training on November 14th, 2023 at 7:00 p.m.

CARRIED

APPLICATION TO DISPOSE OF LIQUID DOMESTIC WASTE

2023-194 **TRAVIS CLOW** – That we grant permission to Royal Flush Septic to dispose of liquid domestic waste into the Marengo lagoon location within the NE 07-29-27W3; permission shall expire on December 31st, 2027.

CARRIED

ACCOUNTS

2023-195 **FONTANA BAYHA** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 5016 to 5034 in the amount of \$36,149.24 and EFT cheque numbers 990148 to 990153 in the amount of \$905.10 be approved for payment.

CARRIED

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KB

ADJOURN

2023-196

TRAVIS CLOW – That this meeting now adjourn at 8:12 p.m.

CARRIED



Mayor



Administrator

Tuesday November 28th, 2023 at 7:00 p.m. – Next regular meeting of council

Village of Marengo
List of Accounts for Approval
Batch: 2023-00059 to 2023-00059

Bank Code - Bank 1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5016	2023-10-12	102053541 Saskatchewan Ltd. WTP 2023-09	Contracted WTP Operator	1,045.80	1,045.80
5017	2023-10-12	Kee Sheet Metal (2016) Ltd. 27489	Water Pump	934.62	934.62
5018	2023-10-12	Loken, Cory WTP Rlf 2023-09	Contracted Relief WTP Operator	300.00	300.00
5019	2023-10-12	RM of Antelope Park No 322 2023-00044	Joint Admin Payroll Costs - Sep	1,966.42	1,966.42
5020	2023-10-16	102053541 Saskatchewan Ltd. WTP 2023-08	Contracted WTP Operator	1,312.50	1,312.50
5021	2023-10-24	Aaron Electric 1399	Electrical during siding install	233.10	233.10
5022	2023-10-24	Enviroway Detergent Man Inc CN009819 IN071421 CN009876	Chemical Pail Deposit Refund WTP Chemicals Chemical Pail Deposit Refund	-47.25 236.47 -15.75	173.47
5023	2023-10-24	Kindersley Co-op 5409	Rink replacement interior doors	2,043.74	2,043.74
5024	2023-10-24	Loraas Disposal North Ltd. 0000553039	Waste & Recycling Services	1,050.77	1,050.77
5025	2023-10-24	Marengo Community Club Donat2023AWard	Donation in honour of Ashlee War	2,500.00	2,500.00
5026	2023-10-24	RM of Milton No 292 2023-00087 2023-00090	July - September 2023 Joint Exper Rodent Bait Station	534.30 30.74	565.04
5027	2023-10-24	RM of Antelope Park No 322 2023-00046	3rd Qtr Joint Exp-Cells&WCB 2023	206.67	206.67
5028	2023-10-24	RTZ Roofing 281186	Marengo Community Hall Siding	23,172.36	23,172.36
5029	2023-10-24	Saskatchewan Health Authority 1177187 3445052 3446087	Marengo Water Sample Marengo Water Sample Marengo Water Sample	11.50 23.00 23.00	57.50
5030	2023-10-24	Village of Marengo PO 552 555 557	Postage Postage Postage	24.30 12.25 36.47	73.02
5031	2023-10-24	Zee Medical Services Co. 203340	AED Battery Pack	281.03	281.03
5032	2023-10-24	McKillop, Travis Mtg IND2023-10	Mayor Indemnity	90.00	90.00
5033	2023-10-24	Clow, Travis Mtg IND2023-10	Councillor Indemnity	71.60	71.60
5034	2023-10-24	Bayha, Fontana Issued German, Fontana Mtg IND2023-10	Councillor Indemnity	71.60	71.60
				Total Computer Cheque:	36,149.24

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Village of Marengo
List of Accounts for Approval
Batch: 2023-00059 to 2023-00059

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990148	2023-10-05	Minister of Finance EPTRemit2023-09	EPT Remittance - Montly	113.02	113.02
990149	2023-10-05	Receiver General Remit 2023-09	Source Deductions Remittance	63.12	63.12
990150	2023-10-10	SaskTel WTP2023-09	Water Treatment Plant Internet	40.52	40.52
990151	2023-10-16	SaskPower Rink 2023-09	Marengo Rink & Shack	45.30	45.30
990152	2023-10-16	SaskPower MPH 2023-09	Marengo Pump House	89.20	89.20
990153	2023-10-16	SaskPower MSL 2023-09	Marengo Street Lights	553.94	553.94
				Total EFT:	905.10
				Grand Total:	<u>37,054.34</u>

TM
KB