

## VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday November 21<sup>st</sup>, 2023 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

Member of Council Oaths were signed by Mayor Travis McKillop, council member Travis Clow and council member Fontana Bayha.

### CALL TO ORDER

Deputy Mayor Travis Clow called the meeting to order at 7:02 p.m. with the following council members in attendance:

Travis Clow  
Fontana Bayha

The following staff members were in attendance:  
Administrator Robin Busby

### MINUTES

**2023-197**      **FONTANA BAYHA** – That the minutes from the regular meeting of council held on October 24<sup>th</sup>, 2023 be approved as circulated.  
**CARRIED**

### REPORTS

**2023-198**      **TRAVIS CLOW** – That the following reports be acknowledged as received and filed:  
West Central Municipal Government Committee - October 26<sup>th</sup>, 2023  
Draft Meeting Minutes  
**CARRIED**

### MARENGO WATER REPORTS

**2023-199**      **FONTANA BAYHA** – That the October 2023 Marengo Waterworks Reports presented by the Administrator be acknowledged as received and filed.  
**CARRIED**

### ADMINISTRATOR'S REPORT

**2023-200**      **TRAVIS CLOW**– That the Administrator's report dated November 21<sup>st</sup>, 2023 be acknowledged as received and filed.  
**CARRIED**

### FINANCIAL REPORTS

**2023-201**      **FONTANA BAYHA** – That the statement of financial activities and the bank reconciliations for October 2023 be approved as presented.  
**CARRIED**

**CORRESPONDENCE**

**2023-202**     **TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
31-Oct-2023	0.97	1.62	0.14 (Regular)
15-Nov-2023	0.31	0.77	0.25 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Ministry of Government Relations  
November 2023 Municipalities Today

**CARRIED**

*7:17 p.m. - Travis McKillop entered the meeting and assumed the duties of the chair.*

**REQUEST FOR PROPOSALS - PRAIRIE WINDS EMERGENCY RESPONSE PLANS AND TRAINING**

**2023-203**     **FONTANA BAYHA** – That after review and deliberation of the proposals received, that we recommend to the Rural Municipality of Antelope Park No. 322, that they select Bolt from the Blue Management for the completion of the Prairie Winds Emergency Response Plans and Training.

**CARRIED**

**ENABLING ACCESSIBILITY FUND**

**2023-204**     **TRAVIS CLOW** – That we acknowledge the funding received by the Rural Municipality of Milton No. 292 through the Enabling Accessibility Fund to install accessible interior and exterior doors, and install a cement ramp; total maximum project costs estimated by using the online calculator provided with the grant application are \$107,346.66. The Government of Canada to provide 80% of funding with the RM of Milton No. 292, the RM of Antelope Park No. 322 and the Village of Marengo to pay for the remaining 20% as per the Joint Administration Agreement.

**CARRIED**

**SASKATCHEWAN URBAN MUNICIPALITIES ASSOCIATION (SUMA) MEMBERSHIP**

**2023-205**     **FONTANA BAYHA** – That we purchase a yearly membership with the Saskatchewan Urban Municipalities Association effective January 1<sup>st</sup>, 2024, with the 2024 cost being \$694.58 plus GST.

**CARRIED**

**2023 JOINT ADMINISTRATION REPORT**

**2023-206**

**TRAVIS CLOW** – That we table the review of the 2023 Joint Administration Report until the December 20<sup>th</sup>, 2023 meeting of council or sooner if a special meeting is required.

**CARRIED**

**2024 BOARD OF REVISION**

**2023-207**

**FONTANA BAYHA** – That the Village of Marengo appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1<sup>st</sup>, 2024 through to December 31<sup>st</sup>, 2024; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing among their members.

**CARRIED**

**2024 BOARD OF REVISION SECRETARY**

**2023-208**

**TRAVIS CLOW** – That the Village of Marengo appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1<sup>st</sup>, 2024 through to December 31<sup>st</sup>, 2024; remuneration as set out in West Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

TM  
RB

**2024 DEVELOPMENT APPEALS BOARD**

**2023-209**

**FONTANA BAYHA** – That the Village of Marengo appoints Western Municipal Consulting Ltd. to manage the development appeals process for the term of January 1<sup>st</sup>, 2024 through to December 31<sup>st</sup>, 2024; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the development appeals board:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing among their members.

**CARRIED**

**2024 DEVELOPMENT APPEALS BOARD SECRETARY**

**2023-210**

**TRAVIS CLOW** – That the Village of Marengo appoints Claudette McGuire with Western Municipal Consulting Ltd. as secretary to the Development Appeals Board for the term of January 1<sup>st</sup>, 2024 to December 31<sup>st</sup>, 2024; remuneration as set out in West Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**ACCOUNTS**

**2023-211**

**FONTANA BAYHA** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 5035 to 5047 in the amount of \$7,468.68 and EFT cheque numbers 990154 to 990160 in the amount of \$1,392.25 be approved for payment.

**CARRIED**

**ADJOURN**

**2023-212**

**TRAVIS CLOW** – That this meeting now adjourn at 7:34 p.m.

**CARRIED**



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Mayor



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Administrator

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**Tuesday December 20<sup>th</sup>, 2023 at 7:00 p.m. – Next regular meeting of council**

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2023-00064 to 2023-00064

Bank Code - Bank 1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5035	2023-11-07	Holloway, Scott	2023-01	Rink Doors, Step and Posts	2,532.00	2,532.00
5036	2023-11-07	Loken, Cory	WTP Rif 2023-10	Contracted Relief WTP Operator	210.00	210.00
5037	2023-11-07	RM of Antelope Park No 322	2023-00048	Joint Admin Payroll Costs - Oct	1,508.41	1,508.41
5038	2023-11-21	102053541 Saskatchewan Ltd.	WTP 2023-10	Contracted WTP Operator	961.80	961.80
5039	2023-11-21	Loraas Disposal North Ltd.	0000553560	Waste & Recycling Services	1,041.75	1,041.75
5040	2023-11-21	Saskatchewan Health Authority	1177963	Marengo Water Sample	11.50	
			1178025	Marengo Water Sample	80.75	
			3447171	Marengo Water Sample	23.00	
			3448182	Marengo Water Sample	23.00	138.25
5041	2023-11-21	Saskatchewan Research Council	1248189	Haloacetic Acid Test	241.76	241.76
5042	2023-11-21	Village of Marengo PO	562	Postage	8.37	
			564	Postage - Water Sample	11.44	19.81
5043	2023-11-21	Western Municipal Consulting	WMC23457	Prepaid 2024 Board Fees	472.50	472.50
5044	2023-11-21	Enviroway Detergent Man Inc	IN071421-01	WTP Chemicals	109.20	109.20
5045	2023-11-21	McKillop, Travis	Mtg IND2023-11	Mayor Indemnity	90.00	90.00
5046	2023-11-21	Clow, Travis	Mtg IND2023-11	Councillor Indemnity	71.60	71.60
5047	2023-11-21	Bayha, Fontana	Issued German, Fontana			
			Mtg IND2023-11	Councillor Indemnity	71.60	71.60
Total Computer Cheque:						7,468.68
Total Bank 1:						7,468.68

*TLB*  
*KB*

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2023-00064 to 2023-00064

Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990154	2023-11-01	Minister of Finance EPTRemit2023-10	EPT Remittance - Montly	395.10	395.10
990155	2023-11-01	Receiver General Remit 2023-10	Source Deductions Remittance	16.80	16.80
990156	2023-11-06	SaskTel WTP2023-10	Water Treatment Plant Internet	40.52	40.52
990157	2023-11-14	SaskPower Rink 2023-10	Marengo Rink & Shack	45.30	45.30
990158	2023-11-14	SaskPower Well 2023-08 Well 2023-09 Well 2023-10	Village Well - OverEstimated Village Well Village Well	-97.60 90.35 87.65	80.40
990159	2023-11-14	SaskPower MPH 2023-10	Marengo Pump House	260.19	260.19
990160	2023-11-14	SaskPower MSL 2023-10	Marengo Street Lights	553.94	553.94
Total Computer Cheque:					<u>1,392.25</u>

Total EFT: 1,392.25  
Grand Total: 8,860.93

*Tim  
KB*