

VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Thursday December 14th, 2023 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 7:06 p.m. with the following council members in attendance:

Travis Clow
Fontana Bayha

The following staff members were in attendance:

Administrator Robin Busby

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

2023-213 **FONTANA BAYHA** – That the minutes from the regular meeting of council held on November 21st, 2023 be approved as circulated.
CARRIED

MARENGO WATER REPORTS

2023-214 **TRAVIS CLOW** – That the November 2023 Marengo Waterworks Reports presented by the Administrator be acknowledged as received and filed.
CARRIED

ADMINISTRATOR'S REPORT

2023-215 **FONTANA BAYHA** – That the Administrator's report dated December 14th, 2023 be acknowledged as received and filed.
CARRIED

FINANCIAL REPORTS

2023-216 **TRAVIS CLOW** – That the statement of financial activities and the bank reconciliations for November 2023 be approved as presented.
CARRIED

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CORRESPONDENCE

2023-217 **FONTANA BAYHA** – That we acknowledge receipt of the following correspondence and file for future reference:
SRC Analytical

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
29-Nov-2023	1.49	2.19	0.16 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

29-Nov-2023 Water (Treated) Manganese 0.01 mg/L Sask guidelines <0.05 mg/L

CARRIED

MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY

2023-218 **TRAVIS CLOW** – The Council of the Village of Marengo confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
In Good Standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of a Council Procedures Bylaw;
Adoption of an Employee Code of Conduct;
All members of council have filed and annually updated their Public Disclosure Statements, as required; and
That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

WASTE DISPOSAL AND RECYCLING SERVICES - LORAAS DISPOSAL NORTH LTD.

2023-219 **FONTANA BAYHA** – That we enter into an agreement with Loraas Disposal North Ltd. commencing on January 1st, 2024 to provide curbside waste disposal and recycling services in Marengo:
Waste Disposal
Bi-weekly pickup
\$15.49 per cart per month plus fuel surcharge, carbon levy and GST
Recycling
Bi-weekly pickup
\$9.85 per cart per month plus fuel surcharge, carbon levy and GST

CARRIED

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JOINT ADMINISTRATION REPORT

2023-220 TRAVIS CLOW – That we acknowledge receipt of the 2023 Joint Administration Report presented by Administrator Robin Busby and accept all of the recommendations provided in the report.

CARRIED

2024 COUNCIL MEETING DATES

2023-221 FONTANA BAYHA – That the council meet on the following dates in 2024 at 7:00 p.m. unless rescheduled by the majority of council through resolution:

January 23, 2024	July 23, 2024
February 27, 2024	August 27, 2024
March 26, 2024	September 24, 2024
April 23, 2024	October 22, 2024
May 28, 2024	November 26, 2024
June 25, 2024	December 19, 2024

CARRIED

COUNCIL REMUNERATION

2023-222 TRAVIS CLOW – That the following indemnity be paid to council members effective January 1st, 2024:

Mayor	\$95.00 per council/committee meeting
Council members	\$85.00 per council/committee meeting
Public Works Supervision	\$20.00/hour
Mileage	\$0.65 per km

CARRIED

2024 APPOINTMENTS

2023-223 FONTANA BAYHA – That we appoint the following members effective January 1st, 2024 to the committees listed below for the term noted:

Appointment/Committee	Members
Administrator, Assessor, Tax Collector	Robin Busby (ongoing)
Auditor	Close, Hauta, Bertoia, Blanchette (ongoing)
Development Officer	Robin Busby (ongoing)
Emergency Planning Committee	All of council, Robin Busby (term expires December 31, 2024)
EMO Coordinator	Robin Busby (ongoing)
Finance	Travis Clow, Fontana Bayha (ongoing)
Janitor	Tracy Clow (ongoing)

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RB*

Joint Administration	Travis McKillop (term expires December 31, 2024)
Polling Places	Marengo Municipal Office (ongoing)
Prairie West Planning District	Travis McKillop, Robin Busby (term expires December 31, 2025)
Prairie Winds Emergency Planning District	Travis McKillop (term expires December 31, 2025)
Returning Officer	Robin Busby (ongoing)
Sewer Certified Operator	Gordon Chiliak (ongoing)
West Central Municipal Government Committee	Travis McKillop (term expires December 31, 2024)
Western Regional Landfill	Travis McKillop (term expires December 31, 2025)
Wheatland Regional Library	Fontana Bayha (term expires December 31, 2024)
WTP Certified Operator	Gordon Chiliak (ongoing)
WTP Relief Operator	Cory Loken (ongoing)

CARRIED

ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

2023-224 TRAVIS CLOW – That after review of the uncollected taxes and receivables for the Village of Marengo, that we make no changes to the following accounts for the allowance of uncollectible accounts:

Account 1138	Account Balance \$0.00
Account 1382	Account Balance \$0.00
Account 1436	Account Balance \$0.00

CARRIED

TRANSFER TO WATER AND SEWER RESERVE ACCOUNT

2023-225 TRAVIS CLOW – That we transfer \$45,000.00 from the general operating account to the water and sewer reserve; and that we transfer the same amount from the municipality’s general operating bank account to the municipality’s reserve bank account.

CARRIED

ACCOUNTS

2023-226 FONTANA BAYHA – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 5048 to 5059 in the amount of \$19,705.50 and EFT cheque numbers 990161 to 990163 in the amount of \$26,537.10 be approved for payment.

CARRIED

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ADJOURN

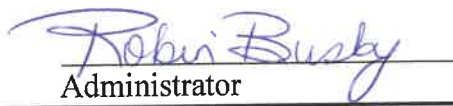
2023-227

TRAVIS CLOW – That this meeting now adjourn at 7:54 p.m.

CARRIED



Mayor



Administrator

Tuesday January 23rd, 2024 at 7:00 p.m. – Next regular meeting of council

Village of Marengo
List of Accounts for Approval
Batch: 2023-00069 to 2023-00069

Bank Code - Bank 1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5048	2023-12-14	102053541 Saskatchewan Ltd. WTP 2023-11	Contracted WTP Operator	897.75	897.75
5049	2023-12-14	Information Services Corp. Stmt30Nov2023	Title Details, etc	165.00	165.00
5050	2023-12-14	Kindersley Co-op 9704 NovCorrection	Nuts N Bolts Rink Repairs - Lumber	2.50 1,135.33	1,137.83
5051	2023-12-14	Loken, Cory WTP Rif 2023-11	Contracted Relief WTP Operator	300.00	300.00
5052	2023-12-14	Loraas Disposal North Ltd. 0000554073	Waste & Recycling Services	1,030.46	1,030.46
5053	2023-12-14	Prairie Pruning Services 1009	Tree Care Services	14,385.60	14,385.60
5054	2023-12-14	RM of Antelope Park No 322 2023-00050	Joint Admin Payroll Costs - Nov	1,479.54	1,479.54
5055	2023-12-14	Saskatchewan Health Authority 3449295 1179444	Marengo Water Sample Marengo Water Sample	23.00 11.50	34.50
5056	2023-12-14	Village of Marengo PO 569 570 572	Postage Postage Postage - Water Sample	16.81 15.89 8.92	41.62
5057	2023-12-14	McKillop, Travis Mtg IND2023-12	Mayor Indemnity	90.00	90.00
5058	2023-12-14	Clow, Travis Mtg IND2023-12	Councillor Indemnity	71.60	71.60
5059	2023-12-14	Bayha, Fontana Issued German, Fontana Mtg IND2023-12	Councillor Indemnity	71.60	71.60
				Total Computer Cheque:	<u>19,705.50</u>
				Total Bank 1:	<u>19,705.50</u>

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Date Printed
2023-12-12 2:41 PM

Village of Marengo
List of Accounts for Approval
Batch: 2023-00069 to 2023-00069

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990161	2023-12-05	Minister of Finance EPTRemit2023-11	EPT Remittance - Montly	26,479.78	26,479.78
990162	2023-12-05	Receiver General Remit 2023-11	Source Deductions Remittance	16.80	16.80
990163	2023-12-07	SaskTel WTP2023-11	Water Treatment Plant Internet	40.52	40.52
			Total Computer Cheque:		<u>26,537.10</u>

Total EFT: 26,537.10
Grand Total: 46,242.60

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