

## **VILLAGE OF MARENGO**

Minutes of the regular meeting of the council of the Village of Marengo held on Tuesday, June 25, 2024 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### **CALL TO ORDER**

Mayor Travis McKillop called the meeting to order at 6:57 p.m. with the following council members in attendance:

Travis Clow  
Fontana Bayha

The following staff members were in attendance:

Assistant Valerie May

The Agenda was reviewed by council and will be used as a guideline for this meeting.

### **MINUTES**

**2024-099**      **TRAVIS CLOW** – That the minutes from the regular meeting of council held on June 3, 2024 be approved as circulated.

**CARRIED**

### **MARENGO WATER REPORTS**

**2024-100**      **FONTANA BAYHA** – That the May 2024 Marengo Waterworks Report presented by the Administrator be acknowledged as received and filed.

**CARRIED**

### **FINANCIAL REPORTS**

**2024-101**      **TRAVIS CLOW** – That the statement of financial activities and the bank reconciliations for May 2024 be approved as presented.

**CARRIED**

### **ADMINISTRATOR'S HOURS**

**2024-102**      **FONTANA BAYHA** - That we acknowledge the Administrator's hours for May 2024 and that we file for future reference.

**CARRIED**

## **CORRESPONDENCE**

**2024-103 TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

### **SHA Analytical**

Date	Free Chlorine	Total Chlorine	Turbidity
28-May-2024	1.36	1.59	0.10 (Regular)
10-Jun-2024	1.56	2.11	0.19 (Regular)

(acceptable results: Free Chlorine >1.0, Total Chlorine >.50, Turbidity <.10)

28-May-2024 Water (Treated) Manganese <0.01 mg/L Sask guidelines <0.05 mg/L

10-June-2024 Quarterly Trihalomethane 43.5 ug/L Sask guidelines <100 ug/L

19-June-2024 Haloacetic Acids 32 ug/L Sask guidelines <80 ug/L

### **Ministry of Government Relations**

Municipalities Today – June 2024

### **Saskatchewan Urban Municipalities Association (SUMA)**

Municipal Update - June 03, 2024

Municipal Update – June 17, 2024

Rural Dart – June 04, 2024

Rural Dart – June 11, 2024

Rural Dart – June 18, 2024

**CARRIED**

## **ANNUAL WATER REPORTS**

**2024-104 FONTANA BAYHA** – That we approve the 2024 Waterworks Rate Policy attached hereto and forming part of these minutes.

**CARRIED**

## **SALE OF LOT 1 BLOCK 6 PLAN 85S01625**

**2024-105 TRAVIS CLOW** - That we sell Lot 1 Block 6 Plan 85S01625 for the advertised price of \$2,400, should the interested parties wish to purchase.

**CARRIED**

## **ACCOUNTS**

**2024-106 FONTANA BAYHA** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 5153 to 5174 in the amount of \$14,545.73 and EFT cheque numbers 990203 to 990209 in the amount of \$1,557.72 be approved for payment.

**CARRIED**

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**ADJOURN**

**2024-107**

**TRAVIS CLOW** – That this meeting now adjourn at 7:23 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

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**Tuesday July 23, 2024 at 7:00 p.m. – Next regular meeting of council**

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2024-00028 to 2024-00028

Bank Code - Bank 1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5153	2024-06-03	VOID - Cheque Alignment				
5154	2024-06-03	102053541 Saskatchewan Ltd.				
		WTP 2024-05		Contracted WTP Operator	1,057.35	1,057.35
5155	2024-06-03	Clow Reid				
		2024-05		Monthly Wages	790.51	790.51
5156	2024-06-03	Flocor Inc				
		6964894		Water Service Box	1,854.24	1,854.24
5157	2024-06-03	It Happens Septic Services				
		23633		Actizyme	1,665.00	1,665.00
5158	2024-06-03	Loraas Disposal North Ltd.				
		0000556877-01		Waste & Recycling Services	1,139.27	1,139.27
5159	2024-06-03	RM of Antelope Park No 322				
		2024-May S & B		Joint Admin Payroll Costs - May	1,366.14	1,366.14
5160	2024-06-03	SGI				
		260NGS 2024		2015 PJ Trailer Utility	114.68	114.68
5161	2024-06-12	Kindersley Transport Ltd..				
		240605620		FloCor Delivery	135.84	135.84
5162	2024-06-25	B & B Enforcement Services				
		2265		Bylaw Enforcement for May	304.06	304.06
5163	2024-06-25	Insight Sign & Decal Co.				
		11671		Truck Decals	83.25	83.25
5164	2024-06-25	Kindersley Bearing (2008) Ltd.				
		001-075042		Mower Blade Set	126.49	126.49
5165	2024-06-25	Kindersley Co-op				
		396693		Cardlock Fuel Statement	154.67	154.67
5166	2024-06-25	Loken, Cory				
		WTP 2024-05		Contracted Relief WTP Operator	252.00	252.00
5167	2024-06-25	Royal Flush Septic				
		2195		Annual Septic Tanks Clean Out	4,410.00	4,410.00
5168	2024-06-25	Sask Workers' Compensation				
		Stmt01Jun2024		WCB 2023 Premium	388.09	388.09
5169	2024-06-25	Saskatchewan Health Authority				
		3478175		Marengo Water Sample	23.00	
		1184928		Marengo Water Sample	11.50	
		3479039		Marengo Water Sample	23.00	
		1185639		Marengo THM Water Sample	80.75	138.25
5170	2024-06-25	Saskatchewan Research Council				
		1256920		Haloacetic Acid Test	266.18	266.18
5171	2024-06-25	Village of Marengo PO				
		619		Postage	16.16	
		624		Postage	20.36	
		628		Postage - Water Samples	16.03	52.55
5172	2024-06-25	McKillop, Travis				
		Mtg IND2024-06		Mayor Indemnity	95.00	95.00
5173	2024-06-25	Clow, Travis				
		MtgIND 2024-06		Councillor Indemnity	76.08	76.08
5174	2024-06-25	Bayha, Fontana				
		Issued		German, Fontana		

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2024-06-24 4:38 PM

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2024-00028 to 2024-00028

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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		MtgIND 2024-06	Councillor Indemnity	76.08	76.08
			Total Computer Cheque:		14,545.73
			Total Bank 1:		14,545.73

TM  
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Date Printed  
2024-06-24 4:38 PM

**Village of Marengo**  
**List of Accounts for Approval**  
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Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990203	2024-06-04	Minister of Finance				
		EPTRemit2024-05		EPT Remittance - Montly	19.68	19.68
990204	2024-06-04	Receiver General				
		Remit 2024-05		Source Deductions Remittance	49.86	49.86
990205	2024-06-06	SaskTel				
		WTP2024-05		Water Treatment Plant Internet	40.52	40.52
990206	2024-06-14	SaskPower				
		Well 2024-05		Village Well	132.08	132.08
990207	2024-06-14	SaskPower				
		Rink 2024-05		Marengo Rink & Shack	135.02	135.02
990208	2024-06-14	SaskPower				
		MSL 2024-05		Marengo Street Lights	554.49	554.49
990209	2024-06-14	SaskPower				
		MPH 2024-05		Marengo Pump House	626.07	626.07
Total Computer Cheque:						1,557.72

Total EFT:	1,557.72
Grand Total:	16,103.45

TM  
W



Box 70  
Marengo, Saskatchewan  
S0L 2K0  
(306) 968-2922  
(306) 912-8922 fax  
rm292.rm322@sasktel.net

## Water Works Rate Policy

Village of Marengo  
June 25<sup>th</sup>, 2024

### Waterworks Rate Policy

On June 25<sup>th</sup>, 2024, Council established a policy to replace the June 29<sup>th</sup>, 2023 waterworks rate policy.

Under this current waterworks rate policy, the rates listed below are the rates for 2024:

#### Monthly Water Rates

<i>Residential</i>	<i>\$45.00</i>
<i>Commercial</i>	<i>\$45.00</i>
<i>Hotel</i>	<i>\$90.00</i>
<i>School</i>	<i>\$540.00</i>

#### Monthly Sewer Rates

<i>Residential</i>	<i>\$26.25</i>
<i>Commercial</i>	<i>\$26.25</i>
<i>Hotel</i>	<i>\$52.50</i>
<i>School</i>	<i>\$315.00</i>

Our mission is to work towards waterworks revenues that cover waterworks operating costs with appropriate increases in fees.

At the same time, Council will closely monitor waterworks expenditures. Furthermore, the council will inform the residents and businesses so they can be prepared for any increases. Effective July 1<sup>st</sup>, 2023, the above increase was adopted through Bylaw 2023-01 and was communicated to the residents of the Village of Marengo via a mail-out to all residents sent on March 31<sup>st</sup>, 2023

The above rates were chosen and determined to be acceptable rates for residents and businesses to ensure that the Marengo water system will be kept up to date and provide safe water for the community.

The water revenue in the past years from 2014 to 2016 did not cover the operating expenses, upgrade costs and assessments fees as indicated below. The Village of Marengo was able to incur a surplus from 2017 to 2021 :

2014	Revenue 36,502.90	Expenses 37,438.50	Difference (935.60)
2015	Revenue 35,683.00	Expenses 45,632.00	Difference ( 9,949.00)
2016	Revenue 37,898.00	Expenses 40,946.00	Difference (3,048.00)

The water revenue in the past years from 2014 to 2016 did not cover the operating expenses, upgrade costs and assessments fees as indicated below. The Village of Marengo was able to incur a surplus from 2017 to 2021 :

2014	Revenue 36,502.90	Expenses 37,438.50	Difference (935.60)
2015	Revenue 35,683.00	Expenses 45,632.00	Difference ( 9,949.00)
2016	Revenue 37,898.00	Expenses 40,946.00	Difference (3,048.00)
2017	Revenue 77,588.00	Expenses 33,286.00	Difference 44,301.00 (includes \$35,830 CWWF Grant)
2018	Revenue 259,013.00	Expenses 59,624.00	Difference 199,389.00 (includes \$215,793 CWWF grant)
2019	Revenue 50,624.00	Expenses 37,238.00	Difference 13,386.00
2020	Revenue 49,358.00	Expenses 49,327.00	Difference 37.00
2021	Revenue 58,251.00	Expenses 47,121.00	Difference 11,130.00
2022	Revenue 43,850.00	Expenses 64,958.00	Different (21, 108.00)
2023	Revenue 47,425.00	Expenses 33,992.00	Different 13,433.00

Balance of the Water & Sewer reserve is \$140,366.00 as of December 31, 2023.

Waterworks operating costs include salaries, certified operator contract, power, heat, chemicals, repairs, maintenance, supplies, assessment fees, postage, fee for water samples.

The objective of the water works rate policy is to cover the day-to-day operational expenses of the waterworks.

The waterworks rate policy will ensure safe water for the Village of Marengo. In addition, the current water works revenue should reduce the need to supplement the waterworks through property tax dollars; this is important as not all taxpayers are connected to our waterworks.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

This waterworks rate policy was established on June 25<sup>th</sup>, 2024 by resolution of Council.







June 25<sup>th</sup>, 2024

Water works Capital Investment Strategy

The objective of the waterworks capital investment is to maintain the water works structure and be able to upgrade when necessary.

In the future, when the water rates increases cover the waterworks costs, Council will need to increase rates to build reserves for upgrades.

Our capital investment strategy will ensure that safe drinking water will be provided.

  
\_\_\_\_\_  
Mayor  
  
\_\_\_\_\_  
Administrator

This waterworks rate policy was  
Established by Council on June 25<sup>th</sup>, 2024





**Village of Marengo**  
**Regular Meeting of Council Agenda**  
**Monday June 25, 2024 - 7:00 p.m.**

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1. Call to Order
  2. Agenda
  3. Conflict of Interest Declarations
  4. Minutes  
2024-06-03 Marengo Minutes
  5. Reports  
Marengo Water Treatment Plant Report – May 2024
  6. Administrator's Reports  
Financial Reports - Income and Expense and Bank Reconciliations for May 2024  
Administrators Hours-May 2024
  7. Correspondence (see page 2)
  8. Sidewalk/Ramp Quote
  9. Water Works Rate Policy Review
  10. Lot 1 Block 6 Plan 85S01625
  11. Accounts  
Accounts up to July 23, 2024
  12. Adjourn
- 

**Date of next meeting – July 23, 2024 at 7:00 p.m.**

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## **Village of Marengo Correspondence June 25, 2024**

### **SHA Analytical**

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
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