

## VILLAGE OF MARENGO

Minutes of the regular meeting of the council of the Village of Marengo held on Wednesday, December 17, 2025 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

Mayor Travis McKillop called the meeting to order at 7:00 p.m. with the following council members in attendance:

Travis Clow  
Fontana German

The following staff members were in attendance:  
Administrator Lisa Ensor

### AGENDA

**2025-180 TRAVIS CLOW** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

*Agenda Deletions:*

Uncollectible Invoices

**CARRIED UNANIMOUSLY**

### MINUTES

**2025-181 FONTANA GERMAN** – That the minutes from the regular meeting of council held on November 26, 2025 be approved as circulated.

**CARRIED**

### REPORTS

**2025-182 TRAVIS CLOW** – That the following reports be acknowledged as received and filed:

West Central Municipal Government Committee (WCMGC)

Wheatland Regional Library

Marengo Rink Committee

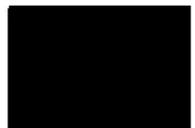
Prairie Winds Regional Emergency Planning Committee

**CARRIED**

### WATERWORKS REPORT

**2025-183 TRAVIS MCKILLOP** – That the November 2025 Marengo Waterworks Report presented by the Administrator be acknowledged as received and filed.

**CARRIED**



**FINANCIAL REPORTS**

**2025-184 TRAVIS CLOW** – That the statement of financial activities and the bank reconciliations for November 2025 be approved as presented.

**CARRIED**

**ADMINISTRATOR'S HOURS**

**2025-185 FONTANA GERMAN** – That we acknowledge the Administrator's hours for November 2025 and that we file for future reference.

**CARRIED**

**CORRESPONDENCE**

**2025-186 TRAVIS CLOW** – That we acknowledge receipt of the following correspondence and file for future reference:

**SHA Analytical**

Date	Free Chlorine	Total Chlorine	Turbidity
12-Nov-2025	0.70	1.20	0.27 (Regular)
24-Nov-2025	0.63	1.15	0.19 (Regular)

(acceptable results: Free Chlorine >.1, Total Chlorine >.5, Turbidity never to exceed 1.0)

12-Nov-2025 <0.01 Manganese acceptable results: <0.05 mg/l

27-Oct-2025 60 ug/l Haloacetic acceptable results: <80 ug/l

**Saskatchewan Association of Rural Municipalities (SARM)**

Rural Dart –November 18, 2025

Rural Dart – December 2, 2025

**Saskatchewan Ministry of Government Relations**

Municipalities Today November 2025

**CARRIED**



**JOINT ADMINISTRATION BOARD REPORT**

**2025-187 TRAVIS MCKILLOP** – Increase Tracy Clow’s janitorial contract from \$6,600.00 per year

to \$6,780.00 per year;

Increase Lisa Ensor’s salary from \$94,417.00 per year to \$99,232.00 per year based on a 50-hour work week;

Increase Trina Mears’ wage from \$30.02 per hour to \$31.00 per hour;

Increase Candace Rea’s salary from \$67,349.00 per year to \$69,369.00 per year;

Increase Valerie May’s salary from \$66,977.00 per year to \$69,449.00 per year;

Increase Lynae Warrington’s wage from \$16.00 per hour to \$17.00 per hour;

Administration staff that worked all of 2025 receive \$1,000.00 bonus and the seasonal summer office staff receive \$250.00 bonus from the Village of Marengo Post Office account;

Replace the office copier at a maximum of \$250.00 per month lease;

That the following amendments be made to Schedule “A” of the Joint Administration:

Section 5 – Remove “10 days”; add “must be used by March 31 of the year carried to or be paid out;

Section 7 – Replace “mileage allowance at a rate to be determined at the annual joint meeting for the following year” with “mileage allowance at the Reasonable Per-Kilometer Rate provided annually by the Canada Revenue Agency.” to make it concur with Section 13;

Addition of annual office closures – The office with also be closed on Easter Monday, National Day for Truth and Reconciliation, Christmas Eve, and Boxing Day; only days that are provincially deemed a Saskatchewan Public Holiday will be paid, staff may take a day without pay, time in lieu, or use accrued vacation time.

The Municipality agrees to share administrative costs, including salaries and benefits, administrative convention and travel costs, training, professional association membership fees, telephone, postage, stationery, miscellaneous office costs, and office equipment costs on the following basis:

Rural Municipality of Milton No. 292	35.5%
Rural Municipality of Milton No. 292 (Alsask Division 7)	23.0 %
Rural Municipality of Antelope Park No. 322	35.5%
Village of Marengo	6.0%.

The Municipality agrees to share building maintenance, building expenses, office utilities, building insurance, PSIP, municipal building capital purchases and municipal software on the following basis:

Rural Municipality of Milton No. 292	47.0%
Rural Municipality of Antelope Park No. 322	47.0%
Village of Marengo	6.0%

**CARRIED**



**MUNICIPAL REVENUE SHARING – DECLARATION OF ELIGIBILITY**

**2025-188**      **TRAVIS MCKILLOP** – The Council of the Village of Marengo confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant; Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;  
Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;  
In Good Standing with respect to the reporting and remittance of Education Property Taxes;  
Adoption of a Council Procedures Bylaw;  
Adoption of an Employee Code of Conduct;  
All members of council have filed and annually updated their Public Disclosure Statements, as required; and  
That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**2026 COUNCIL MEETINGS**

**2025-189**      **TRAVIS CLOW** – That we set 2026 regular meeting of council dates as follows:

January 28, 2026	July 22, 2026
February 25, 2026	August 26, 2026
March 25, 2026	September 23, 2026
April 22, 2026	October 28, 2026
May 27, 2026	November 25, 2026
June 24, 2026	December 23, 2026

**CARRIED**

**COUNCIL AND COMMITTEE REMUNERATION**

**2025-190**     **FONTANA GERMAN** – That the following indemnity be paid to council members effective January 1, 2026:

Mayor	\$110.00 per council/committee meeting
Council Members	\$100.00 per council/committee meeting
Public Works Supervision	\$20.00 per hour
Mileage	\$0.65 per kilometer

**CARRIED**

**COUNCIL APPOINTMENTS**

**2025-191**     **TRAVIS MCKILLOP** – That we appoint the following members effective January 1, 2026 to the committees listed below for the term noted:

<b>Appointment/Committee</b>	<b>Members</b>
Administrator, Assessor, Tax Collector	Lisa Ensor; ongoing
Auditor	Close, Hauta, Bertoia, Blanchette; ongoing
Development Officer	Lisa Ensor; ongoing
Local Emergency Planning Committee	All of council, Lisa Ensor; term expires December 31, 2026
Finance	Travis Clow, Fontana German; ongoing
Janitor	Tracy Clow; ongoing
Joint Administration	Travis McKillop (Fontana German as alternate); term expires December 31, 2026
Polling Places	Marengo Municipal Office (ongoing)
Prairie West Planning District	Travis McKillop, Lisa Ensor; term expires December 31, 2026
PWEPD - Regional Emergency Planning Committee	Candace Rea (Lisa Ensor alternate), Travis McKillop (Travis Clow alternate); term expires December 31, 2026
PWEPD - Regional Emergency Advisory Committee	Candace Rea (Lisa Ensor alternate), Travis McKillop (Travis Clow alternate); term expires December 31, 2026
PWEPD - EMO Coordinator	Wonona Makranoff; ongoing
PWEPD - Deputy EMO Coordinator	Vacant
Returning Officer	Lisa Ensor; ongoing
Sewer Certified Operator	Gordon Chiliak; ongoing
West Central Municipal Government Committee	Travis McKillop; term expires December 31, 2026

Western Regional Landfill	Travis McKillop; term expires December 31, 2026
Wheatland Regional Library	Fontana German; term expires December 31, 2026
WTP Certified Operator	Gordon Chiliak; ongoing
WTP Relief Operator	Cory Loken; ongoing

**CARRIED**

**BYLAW ENFORCEMENT OFFICER – LISA ENSOR**

**2025-192** **FONTANA GERMAN** – That the Council of the Village of Marengo appoints Lisa Ensor as a Bylaw Officer within the Village of Marengo pursuant to Section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary of Offences Procedures Act, 1990* appointment term to be from January 1, 2026 to December 31, 2026.

**CARRIED**

**BYLAW ENFORCEMENT OFFICER – ABBY HAWES**

**2025-193** **TRAVIS MCKILLOP** – That the Council of the Village of Marengo appoints Abby Hawes as a Bylaw Officer within the Village of Marengo pursuant to Section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary of Offences Procedures Act, 1990* appointment term to be from January 1, 2026 to December 31, 2026.

**CARRIED**

**PEST CONTROL OFFICER**

**2025-194** **TRAVIS CLOW** – That we appoint Payten Loch as the Municipality’s Pest Control Officer for 2026.

**CARRIED**

**2025 RESERVE TRANSFERS**

**2025-195** **TRAVIS MCKILLOP** – That we transfer \$30,000.00 from the general operating account to the water and sewer reserve; and that we transfer the same amount from the Municipality’s general operating bank account to the Municipality’s reserve bank account.

**CARRIED**



**ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS**

**2025-196**     **TRAVIS CLOW** – That after review of the uncollected taxes and receivables for the Village of Marengo, that we make the following changes to accounts for the allowance of uncollectible accounts:  
Account 1138             Account Balance \$0.00 to \$841.75  
Account 1382             Account Balance \$0.00 No change  
Account 1436             Account Balance \$0.00 No change  
**CARRIED**

**LORAAS DISPOSAL NORTH LTD. CUSTOMER SERVICE AGREEMENT**

**2025-197**     **FONTANA GERMAN** – That we enter into an agreement with Loraas Disposal North Ltd. commencing on January 1, 2026 to provide curbside waste disposal and recycling services in Marengo at a cost of \$20.25 per waste cart and \$12.88 per recycling cart monthly for bi-weekly collection.  
**CARRIED**

**WASTE DISPOSAL AND RECYCLING SERVICES – LORAAS DISPOSAL NORTH LTD**

**2025-198**     **TRAVIS CLOW** – That we approve the following household garbage and recycling rates effective January 1, 2026:  
Household garbage:             \$20.25 per month per cart  
Recycling service:             \$13.00 per month per cart  
Fuel charge:             \$4.00 per month per household  
MMSW Recycling Program Credit     \$4.25 per month per recycling cart  
**CARRIED**

**SASKATCHEWAN URBAN MUNICIPALITIES ASSOCIATION (SUMA) MEMBERSHIP**

**2025-199**     **TRAVIS MCKILLOP** – That we acknowledge the yearly membership fee with the Saskatchewan Urban Municipalities Association effective January 1, 2026, is \$685.00 plus GST.  
**CARRIED**

**PERMIT FOR CONTROL OF LARGER PEST**

**2025-200**     **TRAVIS MCKILLOP** – That the Village of Marengo apply for a permit from the Conservation Officer to allow for pest control of animals from the size of gophers up to coyotes within the Village boundaries.  
**CARRIED**



**ACCOUNTS**

**2025-201**

**FONTANA GERMAN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 5472 to 5485 in the amount of \$11,980.37 and EFT cheque numbers 990336 to 990343 in the amount of \$16,592.29 be approved for payment.

**CARRIED**

**ADJOURN**

**2025-202**

**FONTANA GERMAN** – That this meeting now adjourn at 7:42 p.m.

**CARRIED**



Mayor



Administrator

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**Wednesday, January 28, 2026 at 7:00 p.m. – Next regular meeting of council**

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2025-00088 to 2025-00088

Bank Code - Bank 1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount	
5472	2025-12-17	VOID - Cheque Confirmation					
5473	2025-12-17	102053541 Saskatchewan Ltd.					
		WTP 2025-11		Contracted WTP Operator	1,074.15	1,074.15	
5474	2025-12-17	Greene Farms Drilling Ltd					
		4339		Clean pump & check system	1,332.00	1,332.00	
5475	2025-12-17	Information Services Corp.					
		Stmt30Nov2025		Title Lien setup	10.00	10.00	
5476	2025-12-17	Kindersley Bearing (2008) Ltd.					
		001-089649CR		Core credit - Dodge battery	-16.96		
		001-094863		Maintenance Kit	555.06	538.10	
5477	2025-12-17	Kindersley Co-op					
		0218		Padlock for Sea Can	33.29	33.29	
5478	2025-12-17	Loraas Disposal North Ltd.					
		0000567819		Waste & Recycling Services	1,173.34	1,173.34	
5479	2025-12-17	Martin Grudecki Welding Ltd.					
		7789		20 ft Sea Can	5,775.00	5,775.00	
5480	2025-12-17	RM of Milton No 292					
		2025-00123		Joint Admin Payroll Costs - Nov	587.53		
		2025-00126		Custom Work - WTP Operations	761.25	1,348.78	
5481	2025-12-17	Saskatchewan Health Authority					
		3519386		Marengo Water Sample	23.00		
		3520066		Marengo Water Sample	23.00		
		1211922		Marengo Water Sample	11.50	57.50	
5482	2025-12-17	Village of Marengo PO					
		795		Postage	5.86		
		797		Postage - Mailout	15.60	21.46	
5483	2025-12-17	McKillop, Travis					
		Mtg IND 2025-12		Mayor Indemnity	200.00	200.00	
5484	2025-12-17	Clow, Travis					
		Mtg IND 25-12		Councillor Indemnity	137.96	137.96	
5485	2025-12-17	German, Fontana					
		Mtg IND 25-12		Councillor Indemnity	278.79	278.79	
Total Computer Cheque:						11,980.37	

Total Bank 1: 11,980.37

**Village of Marengo**  
**List of Accounts for Approval**  
Batch: 2025-00088 to 2025-00088

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990336	2025-12-08	SaskTel WTP2025-11	Water Treatment Plant Internet	40.63	40.63
990337	2025-12-09	Minister of Finance EPTRemit2025-11	EPT Remittance - Montly	12,921.50	12,921.50
990338	2025-12-09	Receiver General Remit 2025-11	Source Deductions Remittance	18.90	18.90
990339	2025-12-10	Weinkauf, Shelley Holland or Jared RefundTxPmt	Refund duplicate tax payment	2,287.77	2,287.77
990340	2025-12-15	SaskPower Rink 2025-11	Marengo Rink & Shack	55.04	55.04
990341	2025-12-15	SaskPower Well 2025-11	Village Well	140.21	140.21
990342	2025-12-15	SaskPower MSL 2025-11	Marengo Street Lights	544.14	544.14
990343	2025-12-15	SaskPower MPH 2025-11	Marengo Pump House	584.10	584.10
Total Computer Cheque:					<u>16,592.29</u>

Total EFT:	<u>16,592.29</u>
Grand Total:	<u>28,572.66</u>

